

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

**I. CALL TO ORDER**

Acting Mayor Esposito called the April 28, 2020, Regular and Committee of the Whole Meeting of the City Council to order at 3:00P.M.

**II. ROLL CALL**

Roll call indicated the following Council members were in attendance:

Present: Barbari, Greco, Przychodni, Rada, Vlach, and Acting Mayor Esposito

Absent: None

Also, in attendance were City Clerk M. Shadley, City Administrator A. Marrero, Assistant to the Mayor and Administrator M. Sarallo, and City Attorney R. Ramello.

**III. PLEDGE OF ALLEGIANCE**

Acting Mayor Esposito led everyone in the Pledge of Allegiance.

**IV. ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS**

1. Regular Meeting Minutes of April 14, 2020

**Motion to approve the minutes of the April 14, 2020 Regular City Council and Committee of the Whole as presented was made by Alderman Vlach and seconded by Alderman Greco.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach**

**Nays: None**

**Motion passed.**

**VI. PUBLIC PARTICIPATION**

None.

**VII. RECESS TO FISCAL YEAR 2020-21 BUDGET HEARING**

**Motion To Recess To The Fiscal Year 2020-2021 Budget Hearing was made by Alderman Przychodni and seconded by Alderman Barbari.**

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach  
Nays: None**

**The Regular Meeting recessed to the Fiscal Year 2020-21 Budget Hearing.**

**VIII. FISCAL YEAR 2020-2021 BUDGET HEARING**

Acting Mayor Esposito called the Budget Hearing to order. City Clerk Shadley took the roll call, which indicated the following Aldermen were in attendance:

Present: Barbari, Greco, Przychodni, Rada, Vlach, and Acting Mayor Esposito  
Absent: None

Financial Analyst Haslett referenced the legal notice published in the *Daily Herald* newspaper on Monday, April 20, 2020, which is required by the Illinois Budget Law. The budget has been available for viewing and this year's total budget is \$12,637,115. Also, included in the agenda packet are the FY 2021 Budget Ordinance and the Five (5) Year Capital Improvement Fund Plan Resolution, which both need to be adopted during the reconvened meeting. City Administrator Marrero said the FY 2020-21 Budget will be adopted as presented during the March budget meetings. City Administrator Marrero added due to the COVID-19 fluidity and as things change financially the City will amend the budget at that time.

Acting Mayor Esposito asked if there were any questions regarding the budget, hearing none he asked for a motion to adjourn the budget hearing.

**Motion to adjourn the Budget Hearing was made by Alderman Barbari, and seconded by Alderman Rada.**

**Motion passed.**

**IX. ACTION ITEMS/CONSENT AGENDA**

1. Payment of City Bills April 28, 2020 In The Amount Of \$168,075.50.
2. Personnel & Payroll Report March 2020.
3. Treasurer's Report March 2020.

**Motion to approve all the items contained on the Consent Agenda as presented for April 28, 2020 was made by Alderman Barbari and seconded by Alderman Przychodni.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach  
Nays: None**

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

**Motion passed.**

**X. ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

**XI. RECESS TO THE COMMITTEE OF THE WHOLE**

**Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Greco and seconded by Alderman Vlach.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach**

**Nays: None**

**Motion passed.**

**XII. ACTING MAYOR ESPOSITO**

Acting Mayor Esposito said long-time resident Shirley Thomas passed away and offered his condolences to her family. Shirley Thomas was married to Alderman Tom Thomas. Acting Mayor Esposito said Shirley will be greatly missed. Acting Mayor Esposito updated the Council on the COVID-19 statistics and noted the City has 12 confirmed cases. Acting Mayor Esposito said the City's first responders are healthy and some officers were tested for COVID with negative results. Acting Mayor Esposito noted City Hall staff is working in shifts.

**XIII. COMMITTEE OF THE WHOLE CONSIDERATIONS**

1. Extending The State Of Emergency In The City Of Oakbrook Terrace.

Acting Mayor Esposito referenced proposed Ordinance No. 20-13 included in the agenda packet that extends the State of Emergency. On April 23, 2020 Governor Pritzker extended the stay-at-home order through May 31, 2020. The proposed ordinance extends the City's State of Emergency through May 26, 2020. Acting Mayor Esposito said the State of Emergency may need to be extended at the next meeting.

The Council concurred to approve this during the reconvened meeting.

2. Request For An Extension -17W045 LLC

Acting Mayor Esposito noted the business located at 17W045 Hodges requested an extension of their variation to place a digital sign on the east side of their building. The variation was originally approved on May 28, 2019 and expires on May 28, 2020.

The Council concurred to place this on the next consent agenda.

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

3. COVID -19 Financial Impact

City Administrator Marrero indicated every business has been impacted by COVID-19. After listening to many conference calls with the Illinois Government Finance Officers Association and the DuPage Mayors and Managers and looking at other municipal COVID-19 financial projection models, Finance staff found it best to look at this in phases. The first phase includes reducing revenues for the months of May and June, assuming July 1, 2020 as the reopening date. For the months of May and June, sales tax, income tax, licenses, permits, and police fines were reduced by 40%, while traffic enforcement fines were reduced by 50%. The financial projection also does not include revenues for the months of May and June for businesses that were closed due to the stay-at-home-order. All the expenses remain as budgeted except for Traffic Light Enforcement Department. The original budget included two (2) months of expenses, whereas the updated projection includes 12 months of expenses because traffic light enforcement will continue throughout the year. With these revisions it is estimated that there will an estimated surplus of \$712,000. However, if businesses continue to be closed past July 1, 2020 these projections will need to be revisited and reported back to the City Council. City Administrator Marrero said this surplus could be lowered based upon the recommended stimulus programs that will be discussed later in the meeting.

4. Ordinance To Waive The March/April Water Billing

Acting Mayor Esposito said the City informed residents of the March/April water bill waiver in the special edition of the COVID-19 *Terrace Leaves* newsletter. Acting Mayor Esposito indicated this is one of the ways that the City can help residents during this difficult time. Alderman Greco stated he was happy to see the City help the community in this way and asked how residents are being informed of this. City Administrator Marrero replied there have been several posts on the City's social media websites regarding the waiver. Alderman Rada indicated he could not support the proposed ordinance because it does not include the Berkshire subdivision residents who receive water from Oak Brook. City Administrator Marrero noted a separate ordinance is being generated for residents who receive water services from other towns. Ramello indicated this ordinance will be ready for the next meeting. Alderman Rada indicated he would support approving the proposed ordinance today as long as the Council agrees in principal to approve the Berkshire fee waiver ordinance at the next meeting. Acting Mayor Esposito said another ordinance will be prepared for the next meeting. Alderman Rada thanked the Council for this.

The Council concurred to waive water bills for the months of March and April and approve this during the reconvened meeting.

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

5. Stimulus To The City of Oakbrook Businesses.

Acting Mayor Esposito expressed concern about the length of time that the City's businesses are closed and noted that many businesses are struggling. Acting Mayor Esposito said we need to do the best we can to get the businesses back up and running so the City does not see empty stores. City Administrator Marrero explained the relief program includes a 100% reimbursement of sales taxes for the months of April 2019 through June 2019 for restaurants and convenience stores. This stimulus program is estimated to cost the City approximately \$199,287. City Administrator Marrero noted that most communities are offering a business stimulus program to help them through this pandemic.

City Administrator Marrero said the hotel stimulus program includes rebating 25% of the hotel taxes remitted for the period of April 2019 through June 2019. The hotel stimulus program is estimated at \$107,002. The total cost of both stimulus programs is estimated at \$306,287. Acting Mayor Esposito said he is deeply concerned about the City's hotels through this pandemic. Acting Mayor Esposito noted the City of Darien recently announced a \$300,000 stimulus program for local businesses.

The City Council expressed their support for this stimulus program and concurred to move forward.

**XIV. COUNCIL MEMBER COMMENTS**

Alderman Greco said the property located at 433 Karban Road is awaiting a Planning and Zoning Commission meeting to move forward with their project. Alderman Greco inquired if a Zoom meeting could be set up for the Planning and Zoning Commission. City Administrator Marrero responded she is working with Building and Zoning Administrator Dragan to implement a Zoom meeting for the Planning and Zoning Commission. City Administrator Marrero added she hopes to have this done within the next month.

Alderman Greco inquired if there has been a temporary freeze on capital expenditures. City Administrator Marrero replied that she sent a memorandum to all department heads to freeze capital expenses at this time. Acting Mayor Esposito said despite the City's financial position, we still move forward in the best interest of making as many cuts as we can for precautionary measures. City Administrator Marrero noted that all department heads were asked to make budget cuts and said she wants to be prepared if this event is prolonged so that the City has things in place. Alderman Greco inquired about the status of the new police officer. City Administrator Marrero replied the Police Academy switched to online training program due to COVID-19, which the police officer is participating in. When things to start to reopen the officer will return to the Academy for final training.

Alderman Rada expressed concern that Berkshire did not receive the last *Terrace Leaves* newsletter. Acting Mayor Esposito said we will get to the bottom of this. Alderman Rada said

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

blue ribbons are displayed on light posts throughout the Berkshire subdivision in support of first responders. Acting Mayor Esposito commended Berkshire on doing this and said this is something to consider for the main subdivision as well. Alderman Barbari inquired about the proposed cannabis dispensary. Acting Mayor Esposito said the dispensary is still planning to locate in the City and another public hearing is required. The petitioner is waiting patiently for this meeting.

**XV. CITY ATTORNEY RAMELLO**

None.

**XVI. CITY CLERK SHADLEY**

None.

**XVII. CITY ADMINISTRATOR A. MARRERO**

None.

**XVIII. RECONVENE THE CITY COUNCIL MEETING**

**Motion to reconvene the City Council meeting was made by Alderman Vlach and seconded by Alderman Barbari.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach**

**Nays: None**

**Motion passed.**

**XIX. OLD BUSINESS**

1. Ordinance No. 20-12: An Ordinance Approving The Budget For The City Of Oakbrook Terrace For The Fiscal Year Commencing On May 1, 2020 And Ending On April 30, 2021.

**Motion To Approve Ordinance No. 20-12: An Ordinance Approving The Budget For The City Of Oakbrook Terrace For The Fiscal Year Commencing On May 1, 2020 And Ending On April 30, 2021 was made by Alderman Greco and seconded by Alderman Przychodni.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach**

**Nays: None**

**Motion passed.**

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

2. Resolution No. 20-3: A Resolution Approving The Five Year Capital Improvement Plan Beginning In 2020 For The City Of Oakbrook Terrace.

**Motion To Approve Resolution No. 20-3: A Resolution Approving The Five Year Capital Improvement Plan Beginning In 2020 For The City Of Oakbrook Terrace was made by Alderman Barbari and seconded by Alderman Greco.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach  
Nays: None**

**Motion passed.**

3. Ordinance No. 20-13: An Ordinance Extending The State Of Emergency In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak.

**Motion To Approve Ordinance No. 20-13: An Ordinance Extending The State Of Emergency In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak was made by Alderman Vlach and seconded by Alderman Greco.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach  
Nays: None**

**Motion passed.**

4. Ordinance No. 20-14: An Ordinance To Waive And Forgive The Water Service Charges For The Months Of March And April 2020 In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak.

**Motion To Approve Ordinance No. 20-14: An Ordinance To Waive And Forgive The Water Service Charges For The Months Of March And April 2020 In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak was made by Alderman Greco and seconded by Alderman Barbari.**

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach  
Nays: None**

**Motion passed.**

**ADJOURN**

**Motion to adjourn was made by Alderman Barbari and seconded by Alderman Przychodni at 4:04PM.**

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 28, 2020**

**Motion carried unanimously.**

Submitted,

Aileen Haslett, Recording Secretary