

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

I. CALL TO ORDER

Acting Mayor Esposito called the April 14, 2020, Regular and Committee of the Whole Meeting of the City Council to order at 3:00P.M.

II. ROLL CALL

Roll call indicated the following Council members were in attendance:

Present: Barbari, Greco, Przychodni, Rada, Vlach, and Acting Mayor Esposito

Absent: None

Also, in attendance were City Clerk M. Shadley, City Administrator A. Marrero, Assistant to the Mayor and Administrator M. Sarallo, and City Attorney R. Ramello.

III. PLEDGE OF ALLEGIANCE

Acting Mayor Esposito led everyone in the Pledge of Allegiance.

IV. ADDITIONS OR DELETIONS TO THE AGENDA

None.

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Special Meeting Minutes of March 31, 2020

Motion to approve the minutes of the March 31, 2020 Special City Council and Committee of the Whole as presented was made by Alderman Barbari and seconded by Alderman Greco.

Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach

Nays: None

Motion passed.

VI. PUBLIC PARTICIPATION

None.

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

VII. ACTION ITEMS/CONSENT AGENDA

1. Payment Of City Bills: April 14, 2020 In The Amount Of \$69,801.58.

Motion to approve all the items contained on the Consent Agenda as presented for April 14, 2020 was made by Alderman Rada and seconded by Alderman Przychodni.

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach
Nays: None**

Motion passed.

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

None.

IX. RECESS TO THE COMMITTEE OF THE WHOLE

Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Vlach and seconded by Alderman Barbari.

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach
Nays: None**

Motion passed.

X. ACTING MAYOR ESPOSITO

Acting Mayor Esposito noted the Statement of Economic Interest for all Aldermen is due on May 1, 2020 to DuPage County.

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. Extending The State Of Emergency In The City Of Oakbrook Terrace.

Acting Mayor Esposito noted on March 31, 2020 the Council declared a State of Emergency due to the COVID-19 outbreak through Ordinance number 20-7. This ordinance goes through April 20 and moving forward the Council will need to extend this at every meeting. City Attorney Ramello said if the emergency continues, the City Council will need to approve an ordinance extending the Mayor's emergency powers till the next City Council meeting. Alderman Greco inquired on how the public is being notified of the City Council meetings. Acting Mayor Esposito replied the meeting agendas are posted on the City's website and are placed on the bulletin board outside of the Council Chambers.

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

Alderman Greco asked how can the public participate in the teleconferenced meetings. City Administrator Marrero responded the public can call the zoom contact number and if they have any questions they can email her beforehand.

The Council concurred to approve this during the reconvened meeting.

2. Amending The Personnel Manual – Social Media Policy
3. Adopting A Social Media Policy

These two (2) agenda items were discussed together.

Acting Mayor Esposito referenced Ordinance Number 20-11, Social Media Policy, included in the agenda packet. Acting Mayor Esposito said staff has been working on a social media platform which includes an updated website, a new Facebook page, and a presence on Nextdoor. The purpose of the social media platform is for residents to find out information quicker and improve the overall communication between the City and residents and businesses. The Social Media Policy will amend Section 2.26 of the City's Personnel Manual. City Administrator Marrero noted that Facebook and Nextdoor are up and each week the City will be posting items on these sites.

City Administrator Marrero indicated Ordinance Number 20-11 amends the personnel manual, which are social media guidelines for employees, while Resolution Number 20-2 provides social media guidelines to regulate postings on the City's Facebook and Nextdoor platforms. Alderman Greco asked who is in charge of the social media postings. City Administrator Marrero explained that she serves as an administrator for both sites and has full control over all platforms. City Administrator Marrero noted that if any of the Aldermen would like to place something on the City's website, they should contact her.

Acting Mayor Esposito asked all the Aldermen to provide their feedback regarding the City's updated website to him or City Administrator Marrero. Alderman Greco said he would look to see the mock website options, and then provide his feedback. Alderman Esposito suggested the updated website be made available to all the Aldermen in a test mode, so the Aldermen could offer their ideas. Alderman Greco thanked everyone for their efforts on this and said it is great to see the City move forward with these improvements.

The Council concurred to approve these items during the reconvened meeting.

4. Discussion – Citywide Garage Sale – June 2020.

Acting Mayor Esposito noted the last Citywide garage sale was held in June of 2017 and experienced low turnout. Based upon low turnout, the Council decided to hold the garage sale every other year. Acting Mayor Esposito said the City is on schedule to hold the Citywide garage sale in June. Acting Mayor Esposito asked for the Aldermen's input on

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

whether the garage sale should be canceled or moved to a later date. Przychodni recommended postponing the garage sale until next year. Alderman Greco suggested we postpone the garage sale and possibly leave a door open if things improve and to do something else. Acting Mayor Esposito said he would like to be flexible regarding City events. Alderman Barbari said his neighbors are all cleaning-out their garages and putting aside items for a garage sale. Alderman Barbari recommended postponing the event until August or Labor Day weekend. Alderman Rada agreed with Alderman Barbari and suggested delaying the garage sale until September or early October. Alderman Vlach recommended postponing the garage sale until next year. Acting Mayor Esposito said the Council's consensus is to postpone the garage sale for now and determine the COVID impact on this event at a later date.

5. Discussion – 4th of July Picnic and Fireworks.

Acting Mayor Esposito said the City has hosted the July 4th picnic and fireworks since the late 1960's. Acting Mayor Esposito noted neighboring communities have canceled their July 4th events. Acting Mayor Esposito said depending on COVID, he would still like to have something else for the residents if the City does cancel July 4th. Assistant to the Mayor and City Administrator Sarallo noted the City has not put any deposits down for the July 4th contracts for catering, rentals, production costs, or variety artists. Assistant to the Mayor and City Administrator Sarallo indicated the City's vendors would like to work with the City if an alternate date is scheduled. The only contract the City would be partially liable for is the contract with Melrose Pyrotechnics. If the City completely cancels the fireworks, the City would still need to pay Melrose 40% of the original contract which is \$10,580 because the vendor already purchased the product and insurance. The City does have the option to reschedule the event within six (6) months of July 4, 2020.

Alderman Przychodni said the City needs to do something if we can, and perhaps postpone and reschedule the event for Labor Day. Alderman Greco favored postponing the event and keep pushing it back. Alderman Greco said we should be thinking about what kind of an event the City can host once the COVID guidelines have been lifted. Acting Mayor Esposito said if COVID clears, then the City could host a smaller event later in the year. Alderman Barbari said he agreed with postponing the event until later. Alderman Vlach expressed concern about the City's finances due to COVID and said the July 4th be eliminated all together until next year. Alderman Rada favored delaying July 4th and holding a community event when COVID is over. Acting Mayor Esposito said the consensus of the Council is to postpone July 4th and to communicate this in the next *Terrace Leaves*.

XII. COUNCIL MEMBER COMMENTS

Alderman Przychodni asked how many COVID cases there have been in Oakbrook Terrace. Acting Mayor Esposito replied there have been over 20,000 cases in the State of Illinois, with 1,165 cases in DuPage, and nine (9) cases in Oakbrook Terrace. Alderman Greco suggested

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

rather than staff placing informational letters in the resident newspaper boxes, that letters be mailed directly to residents. Alderman Greco asked if anyone is working besides the Police Department's sworn personnel. City Administrator Marrero said the Police Department and Public Services are considered essential so they are working. Building and Zoning has been working from home. Most of Finance and Administration have also been working from home. Employees are coming in to get certain items from their offices as needed. Alderman Barbari said the DuPage Immediate Care on Summit are looking for customers. Alderman Barbari said the facility has the capacity for up to 60 patients. Acting Mayor Esposito said the facility is a well-equipped immediate care facility. Acting Mayor Esposito said the immediate care facility informed him that they are about one (1) to two (2) weeks away from doing COVID testing. Acting Mayor Esposito said maybe the City could partner with the facility to get residents tested for COVID. Alderman Vlach expressed concern about the City's missing income due to COVID and asked the Council to keep this in mind when considering the fireworks decision. Acting Mayor Esposito said at the next meeting there will be a snapshot of the City's financials. Alderman Rada asked if the Council will be meeting on April 28, 2020 at 3PM. Acting Mayor Esposito confirmed that the next meeting will be on April 28, 2020.

XIII. CITY ATTORNEY RAMELLO

None.

XIV. CITY CLERK SHADLEY

None.

XV. CITY ADMINISTRATOR A. MARRERO

None.

XVI. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Barbari and seconded by Alderman Przychodni.

Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach

Nays: None

Motion passed.

XVII. OLD BUSINESS

1. Ordinance No. 20-10: An Ordinance Extending The State Of Emergency In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak.

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 14, 2020**

Motion To Approve Ordinance No. 20-10: An Ordinance Extending The State Of Emergency In The City Of Oakbrook Terrace, Illinois, Due To The Coronavirus (COVID-19) Outbreak was made by Alderman Vlach and seconded by Alderman Barbari.

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach
Nays: None**

Motion passed.

2. Ordinance No. 20-11: An Ordinance Amending The Personnel Manual And Adopting A Social Media Policy Of The City Of Oakbrook Terrace.

Motion To Approve Ordinance No. 20-11: An Ordinance Amending The Personnel Manual And Adopting A Social Media Policy Of The City Of Oakbrook Terrace was made by Alderman Vlach and seconded by Alderman Przychodni.

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach
Nays: None**

Motion passed.

3. Resolution No. 20-2: A Resolution Adopting A Social Media Site Policy For The City Of Oakbrook Terrace.

Motion To Approve Resolution No. 20-2: A Resolution Adopting A Social Media Site Policy For The City Of Oakbrook Terrace was made by Alderman Barbari and seconded by Alderman Vlach.

**Ayes: Barbari, Esposito, Greco, Przychodni, Rada, and Vlach
Nays: None**

Motion passed.

ADJOURN

Motion to adjourn was made by Alderman Barbari and seconded by Alderman Vlach at 4:14PM.

Motion carried unanimously.

Submitted,

Aileen Haslett, Recording Secretary