

**CITY OF OAKBROOK TERRACE
MINUTES OF THE REGULAR CITY COUNCIL AND
COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 12, 2021**

I. CALL TO ORDER

Mayor Esposito called the October 12, 2021, Regular and Committee of the Whole Meeting of the City Council to order at 7:00P.M.

II. ROLL CALL

Roll call indicated the following Council members were in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach, and Mayor Esposito

Absent: None

Also, in attendance were City Administrator Marrero, Assistant to the Mayor and City Administrator M. Sarallo, Building and Zoning Administrator M. Dragan, and City Attorney R. Ramello.

III. PLEDGE OF ALLEGIANCE

Mayor Esposito led everyone in the Pledge of Allegiance.

IV. ADDITIONS OR DELETIONS TO THE AGENDA

None.

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Regular Meeting Minutes of September 28, 2021

Motion to approve the minutes of the September 28, 2021, Regular City Council and Committee of the Whole as presented was made by Alderman Rada and seconded by Alderman Vlach.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

VI. PUBLIC PARTICIPATION

None.

VII. ACTION ITEMS/CONSENT AGENDA

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1. Payment of City Bills: October 12, 2021, In The Amount Of \$408,764.08.
2. Ordinance No. 21-28: An Ordinance To Approve And Authorize The Execution Of An Intergovernmental License Agreement Between DuPage Public Safety Communications And The City Of Oakbrook Terrace, Illinois.
3. Ordinance No. 21-29: An Ordinance Granting A Variation From The Requirements Of The Zoning Ordinance Of The City Of Oakbrook Terrace For One Oakbrook Terrace (EFN OBT1, LLC) In The City Of Oakbrook Terrace, Illinois.
4. Resolution No. 21-7: A Resolution Approving And Authorizing The Execution Of An Illinois Elevator Safety Program Agreement Between The Office Of The State Fire Marshall Of Illinois And The City Of Oakbrook Terrace, Illinois.
5. Ordinance No. 21-30: An Ordinance Amending The Subchapter Entitled “Alcoholic Liquor Control” Of Chapter 111 Entitled “Food And Beverages” Of Title XI Entitled “Business Regulations” Of The Code Of Oakbrook Terrace, Illinois, As Amended.

Motion to approve all the items contained on the Consent Agenda as presented for October 12, 2021, was made by Alderwoman Fitzgerald and seconded by Alderman Barbari.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

None.

IX. RECESS TO THE COMMITTEE OF THE WHOLE

Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Greco and seconded by Alderman Rada.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

X. MAYOR ESPOSITO

Mayor Esposito invited everyone to attend the Pumpkins In The Park celebration this Saturday, October 16 at noon at Kreml Park. Mayor Esposito thanked the City Council for attending the Venturex grand opening at Mid America Plaza. Mayor Esposito commended the remodeling efforts made by Venturex. Mayor Esposito said Financial Analyst Haslett recently resigned her position. Mayor Esposito wished Financial Analyst Haslett well in her endeavors and thanked

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her for her efforts. Mayor Esposito noted Financial Analyst Haslett was integral part of the Finance team and will be missed. Financial Analyst Haslett thanked the Mayor and Council for the opportunity to work at Oakbrook Terrace.

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. Renewal of Hotel & Visitor’s Marketing Agreement With The DuPage Convention And Visitors Bureau.

Mayor Esposito referenced the draft Hotel and Marketing agreement included in the agenda packet. Don Hill, of the Hilton Hotel properties and the Hotel Commission Chairman, noted typically the DuPage Convention And Visitors Bureau (DCVB) agreement is presented in May or June of each year for consideration by the City Council. However, due to Covid, the budget process was delayed. Hill highlighted the Hotel Commission’s budget for the coming year. The Hotel Commission budget includes:

	Budget
AAA digital tour book	\$8,000
AAA preferred listing	\$14,000
Hotel banners	\$6,000
Shopping packages	\$15,680
Salvation Army Red Kettle Campaign	\$4,500
Winter promotion for local market	\$7,500
New digital advertising campaign	\$12,000
Creative costs	\$7,026
Website maintenance	\$3,600
Smith Travel Reports	<u>\$1,200</u>
Total	\$79,506

Hill noted the City’s hotels are making progress and are performing really well on weekends. Hill noted weekday business is challenging. Hill said he was happy to see plays return to Drury Lane and his hotels have booked a number of weddings in December 2021 and January 2022. Mayor Esposito said it is concerning because there is still a huge lack of business travel. Mayor Esposito said he is looking to Hill to determine the best uses for the City’s hotel marketing budget. Mayor Esposito indicated he supports for the proposed DCVB budget. Mayor Esposito indicated if the City does not allocate marketing costs than the hotels could be worse off. Hill noted the Hotel Commission will be careful and strategic about spending the marketing budget. Alderman Rada said this proposal is a no brainer and when things are tough businesses do not cutback on salespeople and marketing. Alderman Beckwith indicated he was happy to see the banners being replaced. Alderman Greco recommended some of the marketing items be reinvented and to try something new. Alderman Greco suggested the school banner program be implemented again when the new banners are installed by Public Services staff. Alderwoman Fitzgerald noted she has met with Don Hill and Beth Marchetti, Executive Director of the DCVB,

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and is very pleased with the DCVB team. Mayor Esposito said he appreciated all the time Hill dedicates to the Hotel Commission.

The Council concurred to place this on the next consent agenda.

2. A Draft Ordinance Amending Title XV Entitled “Land Use” of The Oakbrook Terrace Code Regarding Elevator Inspections.

Building and Zoning Administrator Dragan stated the City’s contractor for elevator inspections, Elevator Inspection Services (EIS), recently informed the City that the State of Illinois only requires a yearly inspection for each elevator. Currently the City Code requires semi-annual inspections. Due to the recent changes made by the Office of the State Marshall, EIS requested the City and all municipalities serviced by them to modify the City Code and allow for annual inspections to align with the new State code. The changes will require additional time per elevator to complete an inspection and the EIS staff will have limited time to perform semi-annual inspections.

At this time, the City invoices \$50 for each elevator inspection, \$50 for re-inspections, and 1% of construction value for new elevators or modernization. Building and Zoning Administrator Dragan noted several communities switched to yearly elevator inspections including: Naperville, Oak Brook, Glendale Heights, Bloomingdale, Lisle, Wheaton, Skokie, Evanston, and Franklin Park. Building and Zoning Administrator Dragan proposed changing to yearly elevator inspections and to modify the fee to \$150 per unit. Dragan also recommended imposing a \$75 late fee for businesses that fail to pay the inspection invoice within 90 days. Currently the City generates about \$7,000 in elevator inspection fees and with the proposed changes the anticipated revenue is \$22,000. Mayor Esposito asked about the fees imposed by other municipalities. Dragan said the proposed fees are comparable to the charges assessed by other communities. Mayor Esposito confirmed the City has 158 elevators. City Attorney Ramello noted the Elevator Safety Act was modified and now only requires annual elevator inspections. Alderman Greco said he was in favor of leaving the inspection fee at \$100 per year and not increasing the fee. Alderman Beckwith indicated he was okay with the \$150 fee and said the late fee is a good idea.

The Council concurred to place this on the next consent agenda.

XII. COUNCIL MEMBER COMMENTS

Alderman Fitzgerald asked about the status of the strategic planning process. City Administrator Marrero replied the Northern Illinois Center for Governmental Studies legal division is still reviewing the draft agreement. The Council shared their appreciation to Financial Analyst Haslett for her service to the City. Alderman Rada suggested better signage for Kreml Park and to indicate the park’s location on future flyers.

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XIII. CITY ATTORNEY RAMELLO

City Attorney Ramello wished Financial Analyst Haslett well in her future endeavors.

XIV. CITY CLERK SHADLEY

City Clerk Shadley wished Financial Analyst Haslett well in her future endeavors.

XV. CITY ADMINISTRATOR MARRERO

City Administrator Marrero said she appreciated working with Financial Analyst Haslett and her diligence and knowledge.

XVI. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Greco and seconded by Alderman Barbari.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

XVII. RECESS TO EXECUTIVE SESSION

Motion To Recess To Executive Session To Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal Of Employee's Of The Public Body and Pursuant To Section 2 (c) (21) Discussion Of The Approval Of Closed Session Meeting Minutes And Semi-Annual Review Of The Closed Session Meeting Minutes Mandated By Section 2.06 Of The Open Meetings Act was made by Alderman Rada and seconded by Alderman Vlach.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

XVIII. EXECUTIVE SESSION

1. Appointment, Employment, Compensation, Discipline, Performance or Dismissal Of Employee's Of The Public Body.
2. Closed Session Pursuant To Section 2 (c) (21) Discussion Of The Approval Of Closed Session Meeting Minutes And Semi-Annual Review Of The Closed Session Meeting Minutes Mandated By Section 2.06 Of The Open Meetings Act.

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See separate minutes.

XIX. RECONVENE THE REGULAR MEETING

Motion to reconvene the City Council meeting was made by Alderman Beckwith and seconded by Alderman Vlach.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

XX. NEW BUSINESS

1. Motion To Approve Certain Closed Session Minutes From November 2020 to August 2021.

Motion To Approve Certain Closed Session Minutes From November 2020 to August 2021 was made Alderman Vlach and seconded by Alderman Barbari.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

2. Resolution No. 21-8: A Resolution To Authorize The Release Of Certain Executive Session Minutes For Meetings In The Years 1995-2021 Of The City Council Of The City Of Oakbrook Terrace, Illinois.

Motion To Approve Resolution No. 21-8: A Resolution To Authorize The Release Of Certain Executive Session Minutes For Meetings In The Years 1995-2021 Of The City Council Of The City Of Oakbrook Terrace, Illinois was made by Alderman Vlach and seconded by Alderman Fitzgerald.

Ayes: Barbari, Fitzgerald, Beckwith, Greco, Rada, and Vlach

Nays: None

Motion passed.

ADJOURN

Motion to adjourn was made by Alderman Rada and seconded by Alderwoman Fitzgerald at 8:30PM.

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Motion carried unanimously.

Submitted,

Aileen Haslett, Recording Secretary