

**CITY OF OAKBROOK TERRACE  
MINUTES OF THE REGULAR CITY COUNCIL AND  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY, JANUARY 25, 2022**

**I. CALL TO ORDER**

Mayor Esposito called the January 25, 2022, Regular and Committee of the Whole Meeting of the City Council to order at 7:00P.M.

**II. ROLL CALL**

Roll call indicated the following Council members were in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach, and Mayor Esposito

Absent:

Also, in attendance were City Clerk M. Shadley, City Administrator A. Marrero, Assistant to the Mayor and City Administrator M. Sarallo, Public Service Director C. Ward, and City Attorney R. Ramallo.

**III. PLEDGE OF ALLEGIANCE**

Mayor Esposito led everyone in the Pledge of Allegiance.

**IV. ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS**

1. Regular Meeting Minutes of January 11, 2022

**Motion to approve the minutes of the January 11, 2022, Regular City Council and Committee of the Whole made by Alderman Vlach and seconded by Alderman Barbari.**

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach**

**Nays: None**

**Motion passed.**

**VI. PUBLIC PARTICIPATION**

None.

**VII. ACTION ITEMS/CONSENT AGENDA**

1. Payment of City Bills: January 25, 2022, In The Amount Of \$264,266.11

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2. Treasurer's Report – November 2021
3. Personnel & Payroll Report – November 2021
4. Ordinance No: 22-03: An Ordinance Granting A Variations From the Requirements Of The Zoning Ordinance Of The City Of Oakbrook Terrace For 17W433 Karban Road (Nicole Marie Berkshire) In The City Of Oakbrook Terrace, Illinois.
5. Ordinance No: 22-04: An Ordinance Approving A Rider Extending The Term Of Agreement For Library Services Between The City Of Oakbrook Terrace And The Villa Park Public Library Dated December 17, 1987.
6. Ordinance No: 22-05: An Ordinance Revising The Annual Budget For The Fiscal Year Beginning May 1, 2021, And Ending April 30, 2022, For The City Of Oakbrook Terrace, Illinois.

**Motion to approve all the items contained on the Consent Agenda as presented for January 25, 2022, was made by Alderwoman Fitzgerald and seconded by Alderman Beckwith.**

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach  
Nays: None**

**Motion passed.**

**VIII. ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

**IX. RECESS TO THE COMMITTEE OF THE WHOLE**

**Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Vlach and seconded by Alderman Greco.**

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach  
Nays: None**

**Motion passed.**

**X. MAYOR ESPOSITO**

Mayor Esposito commended Public Services Department for their snow removal efforts and noted that the City's light pole located by the walking path along MacArthur Drive has been replaced.

**XI. COMMITTEE OF THE WHOLE CONSIDERATIONS**

1. Presentation of the Fiscal Year 2021 Annual Financial Report.

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Scott Termine, of BKD, LLP thanked the Finance Department for their efforts during the audit and stated that BKD issued a clean unmodified opinion, which is the best opinion the City can receive. The City's net position increased 6% from \$29,588,406 last year to \$31,342,566. Termine noted that the City's General Fund is maintaining a healthy fund balance of approximately \$7 million of which \$6.7 million is considered to be unassigned which means there is no constraints in use. Termine added that there is a best practice recommendation from The Government Finance Officers Association, that suggests keeping that balance above two (2) months of the City's expenses, and the City is well above that.

The Council concurred to place this on the next consent agenda.

2. Purchase of Skid Steer Loader and Snow Removal Attachments.

Mayor Esposito referenced memorandum included in the agenda packet from Public Service Director Ward regarding the purchase of a new skid steer that will provide a better solution for snow removal throughout the City and for the residents enrolled in the Driveway Snow Removal Program. Public Service Director Ward stated that there is a level of expectation when it comes to snow removal, and that expectation cannot be achieved with what they currently have. Ward added that the current machine is approximately 20 years old, and the new skid steer is very versatile and can be used outside snow removal as well. Mayor Esposito referenced the two (2) quotes received for the replacement, Craig noted that one quote is for replacement of the existing machine, and the second quote is for an additional new skid steer.

The Council concurred to place this on the next consent agenda.

3. A Resolution Approving the Surety on the Bonds of the Administrative Hearing Officers of the City Of Oakbrook Terrace, Illinois.

Mayor Esposito referenced draft resolution ordinance included in the agenda packet regarding the retirement of Administrative Hearing Officer Anthony Casale and the appointment of his replacement Attorney Thomas Halleran. Attorney Ramallo stated the City has two (2) Administrative Hearing Officers that hear ordinance violations, building code violations, rental violations, red-light camera violations, and vehicle compliance issues. Under the Illinois Municipal Code, a bond and City Council approval is required to replace an Administrative Hearing Officer. Attorney Thomas Holleran will be the primary Hearing Officer and Attorney Peter Pacione will serve as his back-up when needed.

The Council concurred to approve this resolution during the reconvened meeting.

**XII. COUNCIL MEMBER COMMENTS**

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The City Council thanked the Finance Department for the Annual Finance Report and Public Service Department for their snow removal efforts. Alderman Rada stated that their relationship with the Chamber of Commerce is improving greatly and that the Sleep Inn / Main Stay Hotel received a business grant of \$10,000. Alderman Rada also added that it has been very difficult for Oakbrook Terrace businesses to obtain federal money from the states because they see that the City is doing well, but it is something that they hope to improve. Alderman Beckwith thanked staff for the Nixle notifications and suggested a monthly report from the Public Service Department. City Administrator Marrero added that she is currently working on that with Public Service Director Ward. Alderman Greco concurred with Alderman Beckwith and suggested sharing more information on what happens in town through Nixle. City Administrator Marrero suggested having a private Nixle group for City Council Members only. Alderwoman Fitzgerald inquired on any updates including the sale of the vacant lot at 1S560 Luther Avenue. Mayor Esposito answered that there was none at this time. Alderwoman Fitzgerald added that a Freedom of Information Act (FOIA) request was submitted to the Village of Oak Brook to obtain all documents pertaining to the sale of their water system to determine how it will impact Berkshire. Alderwoman Fitzgerald also discussed the idea of putting a sidewalk on the east side of Meyers Road to 16<sup>th</sup> street for the residents that walk to the park. Public Service Director Ward added that DuPage County would have to issue the permit if they consider it acceptable.

**XIII. CITY ATTORNEY RAMALLO**

None.

**XIV. CITY CLERK SHADLEY**

None.

**XV. CITY ADMINISTRATOR MARRERO**

City Administrator Marrero informed the Council of an upcoming conference call with Northern Illinois University to discuss the remaining aspects of the agreement for a Strategic and Comprehensive Plan.

**XVI. RECONVENE THE CITY COUNCIL MEETING**

**Motion to reconvene the City Council meeting was made by Alderman Rada and seconded by Alderman Vlach.**

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach**

**Nays: None**

**Motion passed.**

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**XVII. NEW BUSINESS**

1. Resolution No. 22-01: A Resolution Approving the Surety on the Bonds of the Administrative Hearing Officers of the City Of Oakbrook Terrace, Illinois.

**Motion To Approve Resolution No. 22-01: A Resolution Approving The Surety Bond Of The Administrative Hearing Officers Of The City Of Oakbrook Terrace, Illinois Was Made by Alderman Rada and seconded by Alderman Beckwith.**

**ADJOURN**

**Motion to adjourn was made by Alderman Rada and seconded by Alderwoman Fitzgerald at 8:16 PM.**

**Motion carried unanimously.**

Submitted,

Addy Lozano, Recording Secretary