

City of Oakbrook Terrace

*City Hall
17W275 Butterfield Rd.
Oakbrook Terrace, IL 60181
www.oakbrookterrace.net*



City Council Regular Meeting Minutes

Tuesday, June 10, 2025 at 7:00 PM

Council Chambers - City Hall - 17W261 Butterfield Road



CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, June 10, 2025 at 7:00 PM

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Mayor Paul Esposito

City Council Members: City Clerk Michael Shadley

Ward 1: Alderman Charlie Barbari and Alderman Eric Biskup

Ward 2: Alderman Michael Sarallo and Alderman Dennis Greco

Ward 3: Alderman Bob Rada and Alderwoman Mary Fitzgerald

I. CALL TO ORDER

Mayor Esposito called the June 10, 2025, Regular and Committee of the Whole Meeting of the City Council to order at 7:00 P.M.

II. ROLL CALL

Roll call indicated the following City Council members in attendance:

Present: Barbari, Sarallo, Fitzgerald, Greco, Rada, and Mayor Esposito

Absent: Biskup

Also in attendance: Acting City Administrator T. Walker, and City Attorney R. Ramello.

III. PLEDGE OF ALLEGIANCE

Mayor Esposito led everyone in the Pledge of Allegiance.

IV. ADDITIONS OR DELETIONS TO THE AGENDA

None

V. APPROVAL OF MINUTES - CHANGES OR CORRECTIONS

None

VI. PUBLIC PARTICIPATION

None

VII. ACTION ITEMS / CONSENT AGENDA

1. **Payment of City Bills:** June 10, 2025, In The Amount Of \$144,037.24
2. **Payroll Summary Report – May 2025**
3. **Treasurers Report – May 2025**
4. **Resolution No. 25 - 07** A Resolution Approving and Authorizing the Payment of Estimate of Payment Number One for the 2024 Curb Replacement Project by the City of Oakbrook Terrace, Illinois.
5. **Ordinance No. 25- 23:** An Ordinance Approving and Ratifying the Issuance of Purchase Orders for the Purchase of Two Police Interceptors and Two Jeep Grand Cherokees for the City of Oakbrook Terrace, Illinois;
6. **Resolution No. 25-08:** A Resolution Appointing Freedom of Information Act Officers for the City of Oakbrook Terrace- 2025

7. Motion to Consent to Appointments

A. Police Commission

1. Motion to consent to the appointment of Frank Tomaselli as a Police Commissioner to a term expiring May 1, 2026.
2. Motion to consent to the appointment of Bob Shanahan as a Police Commissioner to a term expiring May 1, 2027.
3. Motion to consent to the appointment of Brian Brown as a Police Commissioner to a term expiring May 1, 2028.

B. Planning and Zoning Commission

1. Motion to consent to the appointment of Chris Sala as a Planning and Zoning Commissioner to a term expiring May 31, 2027.
2. Motion to consent to the appointment of Doug Jackson as a Planning and Zoning Commissioner to a term expiring May 31, 2027.
3. Motion to consent to the appointment of Jan (Jon) Donoval as a Planning and Zoning Commissioner to a term expiring May 31, 2028.
4. Motion to consent to the appointment of Nicole Berkshire as a Planning and Zoning Commissioner to a term expiring May 31, 2028.

C. Police Pension Board

1. Motion to consent to the appointment of Jim Kleinow as Police Pension Board Trustee of to a term expiring April 30, 2027.

Motion to approve items 1-5 and 7 of the Action Items/Consent Agenda of June 10, 2025, Regular City Council and Committee of the Whole was made by Alderman Barbari and seconded by Alderman Sarallo. Roll call vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

Resolution No. 25-08: A Resolution Appointing Freedom of Information Act Officers for the City of Oakbrook Terrace- 2025

IX. RECESS TO COMMITTEE OF THE WHOLE

Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Greco and seconded by Alderman Sarallo. An acclamation vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada
Nays: None
Absent: Biskup

Motion passed.

X. MAYOR ESPOSITO

1. Mayor Esposito thanked everyone for attending the Employee Appreciation Dinner.
2. Mayor Esposito summarized participation in the Community Wide Garage Sale.
3. Mayor Esposito noted that he withdrew item 6 from the consent agenda to remove Acting City Administrator T. Walker and replace her with Addy Lozano due to discussions at the previous City Council meeting. The updated resolution will be placed on the next City Council agenda.
4. Mayor Esposito invited everyone to attend the Summer Concert series and gave a brief overview of the event, donations received and efforts to promote the event.

XI. COMMITTEE OF THE WHOLE

1. **Draft Ordinance Authorizing the Execution of an Intergovernmental Park Use Agreement between the City of Oakbrook Terrace and the Oakbrook Terrace Park District for an Independence Day Celebration - City of Oakbrook Terrace;**

Mayor Esposito requested that the City Council review the draft ordinance prepared by City Attorney R. Ramello.

Mayor Esposito noted that the City has not had an intergovernmental agreement (IGA) with the Oakbrook Terrace Park District regarding the use of Terrace View Park for the Independence Day Celebration or Summer Concert Series. The Park District requested the IGA to formalize our agreement.

Attorney Ramello explained that the agreement outlines requirements for insurance, use of the park for the event and during set up time.

Alderwoman Fitzgerald inquired if there was going to be an exchange of funds. Mayor Esposito replied no.

Alderman Sarallo asked whether this was an extension of the Certificate of Insurance that the City already provides to the Park. Mayor Esposito replied yes.

Alderman Greco supported formalizing our agreement with the Park District.

Recommended Action: Item has been sent to the subsequent Consent Agenda.

2. **Draft Ordinance Authorizing the Execution of an Intergovernmental Park Use Agreement between the City of Oakbrook Terrace and the Oakbrook Terrace Park District - City of Oakbrook Terrace - Summer Concert Series; and**

Mayor Esposito requested that the City Council review the draft ordinance prepared by City Attorney R. Ramello. Mayor Esposito explained that this is similar to the request for the Independence Day Celebration and formalizes our agreement with the Park District for the Summer Concert Series.

Alderman Rada inquired if there is an incident during the event, whose insurance would cover any claims? Attorney Ramello replied it would be the City's insurance.

Recommended Action: Item has been sent to the subsequent Consent Agenda.

3. **Draft Resolution Appointing an Authorized Agent to the Illinois Municipal Retirement Fund for the City of Oakbrook Terrace, Illinois.**

Mayor Esposito requested that the City Council review the draft resolution prepared by City Attorney R. Ramello. Acting City Administrator noted that in order to add and remove employees we need to identify this agent.

Alderman Fitzgerald inquired who served in the role previously. Mayor Esposito replied Amy Raffel. She also inquired whether there is training for the new agent and it was clarified there is training associated with the role.

Recommended Action: Item has been sent to the subsequent Consent Agenda.

4. **Discussion of Strategic Plan**

Mayor Esposito provided some background on the Strategic Plan and gave a brief overview of the implementation matrix that was provided to City Council. The matrix was completed for high priority goals, but Mayor Esposito suggested working with Department Heads to fill out the rest of the matrix for medium and lower level priorities.

Alderman Fitzgerald noted that she was happy to see there is a starting document. She hoped there would be a lead appointed with a committee of residents to work on these initiatives.

Acting City Administrator Walker noted that we have already begun implementing some of the strategies identified in the plan, such as, converting some roles from part-time to full-time, continuing to identify new revenue streams, and looking for opportunities for beautification.

Alderman Fitzgerald expressed concern that the implementation of the plan will be a top-down approach and not include the City Council. She noted that she has great expertise, willingness and desire to work on these initiatives.

Mayor Esposito noted that there was a suggestion to create a task force with two alderman and some residents.

Mayor Esposito noted that a lot of residents participated in the public meetings, but he was not sure how much participation there would be on a committee. He supported the idea of opening up committees to residents, but was not sure how many people will want to participate. He noted that the City should

have public access into the plan and provided a summary of the some of the projects that are in progress.

Mayor Esposito asked if there were any aldermen that would volunteer to serve on a Committee. He would like to keep the energy going.

Alderman Greco expressed interest, noting that he has participated in many plans over the years and he wants to see where we are headed and start working on the initiatives identified in the plan. He supported including residents in the plan implementation.

Mayor Esposito recommended reviewing the matrix and confirming that the dates are still viable and updating the status on items that are in progress.

It was recommended that this item be placed on an upcoming committee of the whole meeting.

Recommended Action: Information / Discussion Only

XII. COUNCIL MEMBER COMMENTS

Alderman Rada was re-appointed as Vice Chair of the DCVB board and Mayor Esposito congratulated him. Alderman Rada inquired about the status of various items including the police investigation, final budget, and financial reports.

Alderman Greco requested an update on the ordinance he presented on surplus vehicles.

Alderman Barbari congratulated Alderman Rada on his re-appointment and expressed gratitude for the employee appreciation dinner.

Alderman Sarallo also noted how nice the employee appreciation dinner was. He also noted a concern about debris related to the community wide garage sale.

Alderwoman Fitzgerald inquired about the status of minutes from previous meetings, creation of a finance committee and upcoming shredding events.

XIII. CITY ATTORNEY

None

XIV. CITY CLERK

None

XV. CITY ADMINISTRATOR

1. BS&A conversion starts next week. Representatives from BS&A will be on-site from June 18th to July 10th to help train staff. Alderman are welcome to come to the office to see the new software.
2. Audit will begin July 21-31st

XVI. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderwoman Fitzgerald and seconded by Alderman Rada. An acclamation vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

XVII. RECESS TO EXECUTIVE SESSION

Motion to recess to Executive Session was made by Alderman Sarallo and seconded by Alderman Barbari. A roll call vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

XVIX. EXECUTIVE SESSION

1. Closed Session pursuant to Section 2(c)(21) of the Open Meetings Act for discussion of minutes of meetings lawfully closed under the Open Meetings Act for purposes of both a discussion of approval by the city council of the minutes and semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act and pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the city.

XX. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Greco and seconded by Alderman Sarallo. An acclamation vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

XXI. NEW BUSINESS

1. Motion to Approve the Closed Session Minutes for November 26, 2024, February 21, 2025, February 28, 2025 and April 8, 2025 Meetings was made by Alderman Greco and seconded by Alderman Rada. Roll call vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

2. Motion to approve a Resolution to Authorize the Release of Certain Executive Session Minutes for Meetings in the Years 1995-2025 of the City Council of the City of Oakbrook Terrace, Illinois was made by Alderman Barbari and seconded by Alderman Sarallo. Roll call vote was taken:

Ayes: Barbari, Sarallo, Fitzgerald, Greco, and Rada

Nays: None

Absent: Biskup

Motion passed.

ADJOURN

Motion to adjourn was made by Alderman Sarallo and seconded by Alderman Greco at 8:36 P.M.

Acclamation vote was made with all Ayes.

Motion carried unanimously.

Respectfully submitted,



Sarah Cavazos, Recording Secretary

Attested:



Michael Shadley
City Clerk



In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the City of Oakbrook Terrace meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact the Executive Offices at 17W275 Butterfield Road, Oakbrook Terrace, Illinois 60181, or call (630) 941-8300 in advance of the meeting to inform them of their anticipated attendance.