

# City of Oakbrook Terrace

*City Hall  
17W275 Butterfield Rd.  
Oakbrook Terrace, IL 60181  
www.oakbrookterrace.net*



## **Special City Council Meeting Minutes**

Wednesday, March 19, 2025  
6:00 PM

City Council Board Room

### **Oakbrook Terrace City Council**

***Mayor Paul Esposito***

***City Clerk Michael Shadley***

#### **Ward 1**

***Alderman Charlie Barbari***

***Alderman Joseph Beckwith***

#### **Ward 2**

***Alderman Michael Sarallo***

***Alderman Dennis Greco***

#### **Ward 3**

***Alderman Bob Rada***

***Alderwoman Mary Fitzgerald***

## **SPECIAL CITY COUNCIL**

### **COMMITTEE OF THE WHOLE MEETING**

Wednesday, March 19, 2025

6:00 P.M.

City Council Chambers

#### **CALL TO ORDER**

Mayor Esposito called the March 19, 2025, Special City Council Meeting to order at 6:09 P.M.

#### **ROLL CALL**

Roll call indicated the following City Council members in attendance:

Present: Barbari, Beckwith, Greco, Rada, and Mayor Esposito.

Absent: Fitzgerald, Vlach

Alderwoman Fitzgerald arrived at 6:12 p.m.

Also in attendance were Finance Director T. Walker, HR/Payroll Specialist J. Wade, Community Development Director M. Headley, Public Services Director C. Ward, Sergeant J. Bryant, and Police Commission B Shanahan

#### **BUDGET DISCUSSION: PROPOSED FY 25-26**

Mayor Esposito opened the budget discussion with a brief overview of the topics of discussion for the evening. He stated they are consolidating two budget meetings into one meeting.

Finance Director Walker noted the Finance Department's achievements, including the successful transition of city accounts from BMO to SafeMax for better interest rates on public funds. She also mentioned collaborating with BS&A to implement new software for centralizing functions, including payroll, which was previously outsourced to PayVelocity. Additionally, the department has started accepting ACH payments from vendors.

Public Works Director C. Ward emphasized the Public Services Department's achievements, including the water tower's painting, successful compliance with the Illinois Environmental Protection Agency, and monitoring of Reduced Pressure Zones (RPZ). He also mentioned that "No Cut-Through" signs have been installed on MacArthur Drive. Additionally, a blinker crosswalk system with flashing beacons for pedestrian pathways is set to be implemented in the coming weeks.

Community Development Director Headley announced the launch of a new online permitting system and a Contractor Registration feature for city contractors. She outlined a comprehensive plan for the city's future development and plans to create a business e-newsletter to keep the community informed. Community Development Director Headley also stated that the city processed two annexations, and she will be encouraging more residents to consider annexing.

Finance Director Walker provided a comprehensive overview of the General Fund. The city is proposing total revenues of \$11.2 million and expenditures of \$11.185 million. This results in a balanced budget with an estimated surplus of \$17,000. She emphasized the revenue from sales tax, income tax, hotel tax, and traffic light enforcement fines. She provided projections of revenue per capita from the Illinois Municipal League (IML), which included sales tax, income tax, video gaming, and amusement tax. Discussion ensued regarding video gaming projections and the Hotel/Motel Tax.

Finance Director Walker presented the General Fund to the City Council. She noted that overall expenditures have increased by 3% to 4%. Walker mentioned that salaries and employee benefits consistently account for the most considerable portions of these increases. This prompted a discussion about full-time employees.

Public Services Ward provided an overview of the Executive Administrative and Police Department budgets. Discussion included special events, officer training, overtime, staffing, and memberships.

Community Development Director Headley mentioned that her budget has not undergone many changes. Still, she highlighted the need to complete the scanning of old records, consolidate accounts, and implement online permitting.

Public Services Director Ward addressed the City Council regarding the Streets Department, highlighting the increases in traffic signal maintenance and mosquito abatement contracts compared to the previous year.

City Council and Staff discussed the Tourism and Police Commission budgets with little or no change to the budgets.

Finance Director Walker stated that she had decreased funds due to moving the account to Executive Administration, but she increased training for her staff. She is also requesting that her part-time employees be converted to full-time status.

Public Services Director Ward reported slight increases in utilities within the Water Division. A discussion regarding water rates followed. He also noted a rise in his Water – O & M division.

Public Services Director Ward discussed the Motor Fuel Tax he uses to fund snowplowing services. He is also considering using these funds to purchase a salt dome.

Public Services Director Ward reviewed items in the Capital Improvement Plan, which include the purchase of a drone, fleet replacements, a salt barn, zero-turn mowers, a light tower, a building operation system for the police department, and placing an order for a lift truck.

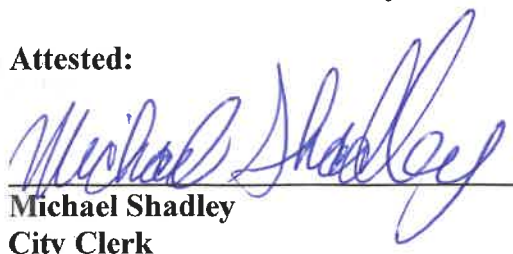
Finance Director Walker provided a recap of the FY 2025-2026 budget.

**Motion to adjourn was made by Alderman Rada and seconded by Alderman Barbari at 10:08 P.M.**

**Acclamation vote was made with all Ayes.**

**Motion carried unanimously.**

**Attested:**

  
Michael Shadley  
City Clerk



**ADJOURN**

**Next Regular City Council meeting is March 25, 2025**

*In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the City of Oakbrook Terrace meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact the Executive Offices at 17W275 Butterfield Road, Oakbrook Terrace, Illinois 60181, or call (630) 941-8300 in advance of the meeting to inform them of their anticipated attendance.*