

City of Oakbrook Terrace

*City Hall
17W275 Butterfield Rd.
Oakbrook Terrace, IL 60181
www.oakbrookterrace.net*



City Council Meeting Agenda

Tuesday, April 9, 2024
7:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADDITIONS OR DELETIONS TO THE AGENDA

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Budget Meeting Minutes of March 13, 2024
2. Budget Meeting Minutes of March 20, 2024
3. Regular Meeting Minutes of March 26, 2024

VI. PUBLIC PARTICIPATION

VII. ACTION ITEMS/CONSENT AGENDA

1. Payment of City Bills: April 9, 2024, In the Amount Of \$160,829.50
2. Ordinance No. 24 – 12: An Ordinance Approving And Authorizing The Publication Of A Revised Official Zoning District Map For The City Of Oakbrook Terrace, Illinois

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

IX. RECESS TO THE COMMITTEE OF THE WHOLE

X. MAYOR ESPOSITO

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. FY2025 Budget Meeting #2 Notes/Responses

XII. COUNCIL MEMBER COMMENTS

XIII. CITY ATTORNEY RAMELLO

XIV. CITY CLERK SHADLEY

XV. CITY ADMINISTRATOR RITZ

XVI. RECONVENE THE CITY COUNCIL MEETING

XVII. OLD BUSINESS

ADJOURN

Next Regular City Council meeting is April 23, 2024

Next Ordinance No. 24 – 13

Next Resolution No. 24 - 07

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the City of Oakbrook Terrace meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact the Executive Offices at 17W275 Butterfield Road, Oakbrook Terrace, Illinois 60181, or call (630) 941-8300 in advance of the meeting to inform them of their anticipated attendance.



**Memorandum for the Regular City Council Meeting and
Committee of the Whole for
Tuesday, April 9, 2024, at 7:00 PM**

REGULAR COUNCIL MEETING AGENDA

- I. CALL TO ORDER – Mayor Esposito**
- II. ROLL CALL – City Clerk Shadley**
- III. PLEDGE OF ALLEGIANCE**
- IV. ADDITIONS OR DELETIONS TO THE AGENDA**
- V. APPROVAL OF MINUTES - CHANGES OR CORRECTIONS**

- 1. Budget Meeting Minutes of March 13, 2024
- 2. Budget Meeting Minutes of March 20, 2024
- 3. Regular Meeting Minutes of March 26, 2024

VI. PUBLIC PARTICIPATION

VII. ACTION ITEMS/CONSENT AGENDA

- 1. Payment of City Bills: April 9, 2024, In the Amount Of \$160,829.50
- 2. Ordinance No. 24 – 12: An Ordinance Approving And Authorizing The Publication Of A Revised Official Zoning District Map For The City Of Oakbrook Terrace, Illinois

The Mayor asks the City Council members if they would like to remove any item(s) from the Consent Agenda. The Mayor also asks the City Attorney if any items should be removed from the Consent Agenda by the Council because they are not ready or new information is available.

RECOMMENDED MOTION: I move to approve all the items contained on the consent agenda for April 9, 2024 *(as presented)* or *(as amended)*. (Roll Call Vote, Mayor's Vote Not Called).

❖ EXPLANATION OF ITEMS ON THE CONSENT AGENDA *(For Council Only)*

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

IX. RECESS TO THE COMMITTEE OF THE WHOLE

X. MAYOR ESPOSITO

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. FY2025 Budget Meeting #2 Notes/Responses

During the March 20, 2024, budget meeting, the City Council raised questions about items previously discussed with Executive Staff. Interim Finance Director Griffin conducted research on those questions and provided answers in the attached memo.

Recommended Action: Informational Only.

XII. COUNCIL MEMBER'S COMMENTS

During this portion of the meeting, the Council members can bring up items that are of concern to them in order that they can be placed on a future agenda for discussion.

XIII. CITY ATTORNEY RAMELLO

XIV. CITY CLERK SHADLEY

XV. CITY ADMINISTRATOR RITZ

XVI. RECONVENE THE CITY COUNCIL MEETING

XVII. OLD BUSINESS

ADJOURN

City of Oakbrook Terrace

*City Hall
17W275 Butterfield Road
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Special City Council Meeting Minutes

Wednesday, March 13, 2024
6:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

SPECIAL CITY COUNCIL

COMMITTEE OF THE WHOLE MEETING

Wednesday, March 13, 2024

6:00 P.M.

City Council Chambers

CALL TO ORDER

Alderman Greco called the March 13, 2024, Special City Council Committee of the Whole Meeting to order at 6:05 p.m.

ROLL CALL

Roll call indicated the following City Council members in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach,

Absent: Mayor Esposito

Also in attendance: City Administrator J. Ritz, Assistant to the City Administrator A. Raffel, Interim Finance Director S. Griffin, Community Development Director M. Headley, and Public Services Director C. Ward.

Motion to appoint Alderman Greco as President Pro Tempore for the March 13, 2024, Special City Council Committee of the Whole Meeting was made by Alderman Beckwith and seconded by Alderman Rada. Roll call vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Rada, and Vlach

Nays: None

Absent: None

Abstain: Greco

PLEDGE OF ALLEGIANCE

President Pro-Tempore Greco led everyone in the Pledge of Allegiance.

BUDGET DISCUSSION: PROPOSED FY 24-25 GENERAL FUND

Overview and Executive Administration

To start the budget meeting, City Administrator Ritz extended a warm welcome to everyone present. He expressed his gratitude to Interim Finance Director Griffin for her hard work and commitment in coming in on short notice and learning our computer software systems while gathering all the budget information, collaborating with department heads, and putting this budget together as we were behind schedule due to staffing changes. He also thanked the department heads for detailing their goals and objectives for the FY2024-2025 Budget. City Administrator Ritz shared his plan to provide the City Council with an overview of the FY2024-2025 Budget including the city's financial planning and

priorities, presenting a comprehensive overview of the city's financial strategies in aligning our goals concerning revenues, expenditures, capital projects, and resource planning. He also noted in pre-budget meetings with department heads that the city needed to minimize and prioritize capital expenditures and look at cost saving measures due to the loss of Red-Light Camera revenues, which each of the department heads did a great job.

Interim Finance Director Griffin announced that expected general fund revenues for the estimated actual fiscal year 2024 will be around \$11.7 million. Total expenditures are estimated to be approximately \$9.1 million, which leaves a budgeted surplus of \$2.6 million. She mentioned that if everything goes according to plan within the next six weeks, we might have a surplus that will add to the reserve balance which can be used for unexpected emergencies.

Interim Director Griffin shared that sales taxes had exceeded expectations for FY23, but income taxes were 6.6% lower than projected, resulting in a shortfall of \$27,000. She discussed that the hotel tax had fallen short of the budget by 2.3% and that traffic light enforcement fines were down by 40%. However, the food and beverage tax helped offset some of the underperforming revenue streams. She also noted that expenditures were under budget, resulting in a surplus.

Interim Director Griffin went on to explain that salaries, wages, and contractual services were also under budget and that she projected conservatively based on current trends while considering the surplus and deficit. She further mentioned that the general fund balance is in good shape and is expected to end slightly over \$13 million due to the city's diverse revenue sources.

City Administrator Ritz mentioned that we are exploring the possibility of a supplementary human resources and payroll services company to manage and assist with the increased workloads on staff and to save costs. He also emphasized the importance of staff training and their ability to attend various training conferences. City Administrator Ritz also discussed the rising costs in the economy with IT technology and security, wages, and labor relations.

Assistant to the City Administrator Raffel provided an update on all the Special Events budgeted for FY2024-2025.

Alderman Beckwith asked questions regarding the 1% grocery tax, LGDF, and costs involved with the Terrace Leaves newsletter. Alderman Rada asked about the legal fees line item and where each prosecution invoice comes from. The City Council asked for additional memos regarding the cost of Special Events, the July 4th budget, and the city lawyer fees. Alderwoman Fitzgerald asked if the Library Program could be revised to reduce its rates with residents.

Community Development /Economic Development

Community Development Director Headley reported that her budget has increased by 7% due to inflationary costs of wages, health insurance, and IMRF benefits for the staff. She mentioned that the overall budget remains consistent with last year with a few exceptions. These include the replacement of computers, updating the city building codes, creating welcome packets and quarterly newsletters for businesses, and staff training.

President Pro Tempore Greco asked where the cost of Planning, Zoning, and digitizing files comes from, and Alderman Beckwith asked further questions regarding the upgrade of building codes, which Community Development Director Headley explained.

Public Services – Streets

Public Services Director Ward mentioned that he had to replace a long-serving employee last year. He also mentioned that his building budget has not increased much, and he is considering adding another full-time employee to his team. In response, the City Council requested a memo detailing the cost of hiring an additional employee for the Public Services - Streets Division.

Tourism

Assistant to the City Administrator Raffel presented an overview of the Hotel Commission’s budget. She explained how the funds have been utilized to promote the hotels, attract tourists to the area, and to the increases in the Hotel/Motel tax. Additionally, she discussed the goals for the upcoming year, which include achieving more exposure and creating video content for social media platforms such as Facebook and Instagram, expanding the hotel grant program, and incorporating more local restaurants with the hotel promotions.

Finance

Interim Finance Director Griffin addressed the topic of funding for the new finance director and mentioned that the Finance Coordinator position is currently vacant. She suggested that the finance department could possibly streamline its workload and eliminate paper trails between staff by incorporating a new software program called BS&A. Additionally, she discussed the possibility of assisting with additional contractual service reviews including service fees and audit service costs.

Alderman Beckwith advised that he is very familiar with BS&A and that it is an excellent program, and he also asked about the increase with IMRF benefit funds which Interim Director Griffin provided.

Police Commission

Interim Finance Director Griffin stated that most of the Police Commission budget is allocated towards police eligibility testing, pre-hiring physical and psychological testing, and new hire processing.

Alderman Beckwith commented that this was one of the best budget meetings he has attended. He contributes that to the knowledge presented, the back-and-forth conversations, slide shows, and presentations.

Alderwoman Fitzgerald praised Interim Finance Director Griffin for her finance experience, broad thinking, and benchmarking with other communities. She also commended her for being honest and transparent regarding further questioning of budget related topics.

Interim Director Griffin took a moment to express her gratitude to the city council, staff, and especially to Financial Assistant Zhang who was a tremendous help with putting many of the budget documents together in such a timely manner.

OTHER BUSINESS

None

ADJOURN

Motion to adjourn was made by Alderman Beckwith and seconded by Alderman Rada at 8:20 p.m.

Acclamation vote was made with all Ayes.

Motion carried unanimously.

Respectfully submitted,

Amy Raffel, Recording Secretary

Attested:

Michael Shadley
City Clerk

Next Special City Council meeting is March 20, 2024

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City of Oakbrook Terrace

AGENDA ACTION

APR 09 2024

City Hall
17W275 Butterfield Road
Oakbrook Terrace, IL 60181
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Special City Council Meeting Minutes

Wednesday, March 20, 2024
6:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

SPECIAL CITY COUNCIL

COMMITTEE OF THE WHOLE MEETING

Wednesday, March 20, 2024

6:00 P.M.

City Council Chambers

CALL TO ORDER

Mayor Esposito called the March 20, 2024, Special City Council Meeting to order at 6:00 P.M.

ROLL CALL

Roll call indicated the following City Council members in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach, and Mayor Esposito

Absent: None

Also in attendance were City Administrator J. Ritz, Assistant to the City Administrator A. Raffel, Interim Finance Director S. Griffin, Community Development Director M. Headley, Public Services Director C. Ward, Police Chief C. Calvello, Deputy Chief D. Clark, and Records Supervisor A. Lozano.

Mayor Esposito opened the budget discussion with a brief overview of the topics of discussion for the evening.

The City Council asked for clarification on questions from the Budget Meeting on March 13, 2024. Questions included detailed line items regarding Litigation and Prosecutions, Special Events, Library Card Program, Financial Software Program BS&A, Public Services Salt Storage Dome, total revenue loss due to possible removal of the 1% Grocery Tax, and additional staffing for Public Services.

Police Department

Police Chief Calvello stated the police department will have a 4.2% budget increase totaling approximately \$6 million. The increase is due primarily to higher wages and benefit costs for police officers. Alderman Greco voiced his concern about the limited resources available to the police officers and suggested hiring more staff. Alderman Rada raised the issue of the current overtime budget and proposed that adding an additional officer could decrease the overall overtime costs in the long run. Police Chief Calvello and Deputy Chief Clark felt that adding an extra officer would definitely be beneficial and would help with current staffing issues by reducing shift coverage overtime along with the mental stress and burnout with working so many hours.

Alderman Beckwith also mentioned that with one officer leaving and replacing him, he wanted to know if we would have any officers looking to retire within three (3) to five (5) years. Chief Calvello reassured the council that he had a great team but acknowledged that it would be difficult to ask for additional support after the loss of Red-Light Camera revenues. The City Council ultimately agreed to add an extra officer to the budget.

Capital Improvement Fund

During the meeting, Interim Finance Director Griffin explained the expenses included in the Capital Improvement Budget. These expenses included professional and technical costs, the police ETSB System, squad car dash cameras, flock cameras, migrating finance software from Springbrook to BS&A, and the replacement of servers and upgrades to the information technology system at the police department and city hall.

Public Service Director Ward requested that funds be set aside for a street sealing project to extend the life of the streets within Oakbrook Terrace, and asked for two (2) marked squad cars to be added to the police fleet.

Water

During the meeting, Interim Finance Director Griffin and Public Services Director Ward discussed various aspects of Oakbrook Terrace's water management. They talked about the salaries funded by the water fund, the purchase of water from the DuPage Water Commission, the selling of water, and the current water rates. Interim Finance Director Griffin and Public Services Director Ward estimated that water usage would increase by 7.6% more than FY24 due to more businesses opening, and with more employees coming back into the office. They also noted that the increases in water usage have come from commercial properties, and that revenue will increase this year due to the increased water usage.

Alderman Beckwith asked if they should consider a water rate increase, which Public Services Director Ward expressed that Oakbrook Terrace hasn't experienced a water rate increase since 2015 while the City of Chicago and the DuPage Water Commission have increased rates over the years. Interim Finance Director Griffin stated that the Water Fund is close to breaking even or operating at a loss, which is a concern and would warrant rate increases.

Motor Fuel Tax (MFT) Fund 05-12

Public Service Director Ward discussed adding curbs and gutters to Nimitz Road, Marshall Road, and Elder Lane if adequate funding is available. Alderman Beckwith asked if this project is close to completion, and Director Ward advised that as long as city council keeps allowing yearly funding for about 3000 feet of curbs and gutters the project will be completed in five (5) years.

Interim Finance Director Griffin stated that most municipalities never get enough funds for projects like this, so they let the funds accumulate until there is enough funding to complete a major street repair or for more costly projects.

SSA Debt Service 04-12

Interim Finance Director Griffin stated that the 2006 special ad valorem tax bond will be paid off in 2026. The funds come directly from the property taxes of the applicable residents, and the goal is not to have any funds leftover.

Business District Fund 8-12 & 12-12

Interim Finance Director Griffin stated the purpose of this fund is to pay off the 2021 bond services, which will be paid off in 2031.

Budget Summary

Interim Finance Director Griffin stated that this process has been very collaborative, with staff helping and quickly turning things around. When discussing the budget with City Administrator Ritz, she noted that our budget drives our expenditures, and she pointed out the idea of adding a contingency line item in case of emergencies that may happen throughout the year within each department's budget.

City Administrator Ritz thanked the Mayor, City Council, and all the department heads for the great job and hard work they did in compiling a fiscally responsible budget for FY2024-2025.

Mayor Esposito thanked the department heads and Interim Finance Director Griffin for their hard work during this budget process. He stated that Interim Finance Director Griffin did a great job to prepare this budget within a limited time frame.

Alderman Fitzgerald gave kudos to all and appreciated the open, honest exchange based on research and being well-versed. She expressed her gratitude and felt both meetings flowed well.

Alderman Greco thanked Interim Finance Director Griffin and the staff for a well-done job. He asked if the City Council could receive the proposed budget sooner since there is much information to absorb. Alderman Greco stated he was proud of the topics discussed and felt the dialogue was fantastic.

Alderman Beckwith echoed the same sentiments as his other council members. He also stated it was nice to see the department heads know their departments and bring forth ideas. Alderman Beckwith stated this was his fifth budget meeting and felt it was one of the best. He thanked Interim Finance Director Griffin for quickly turning the budget around with the help of experienced department heads who brought fresh ideas and knowledge that may have been lacking in past meetings.

Alderman Rada stated that this is his sixth budget meeting, and he says that this budget meeting has given him the most precise idea of the budget. He thanked Interim Finance Director Griffin for the hard work and for answering all the questions presented.

OTHER BUSINESS

None

ADJOURN

Mayor Esposito adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Amy Raffel, Recording Secretary

Attested:

Michael Shadley
City Clerk

Next Regular City Council meeting is March 26, 2024

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City of Oakbrook Terrace

AGENDA ACTION

APR 09 2024

City Hall
17W275 Butterfield Road
Oakbrook Terrace, IL 60181
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City Council Meeting Minutes

Tuesday, March 26, 2024
7:00 PM

City Council Board Room

Oakbrook Terrace City Council

Mayor Paul Esposito

City Clerk Michael Shadley

Ward 1

Alderman Charlie Barbari

Alderman Joseph Beckwith

Ward 2

Alderman Frank Vlach

Alderman Dennis Greco

Ward 3

Alderman Bob Rada

Alderwoman Mary Fitzgerald

I. CALL TO ORDER

Mayor Esposito called the March 26, 2024, Regular and Committee of the Whole Meeting of the City Council to order at 7:00 P.M.

II. ROLL CALL

Roll call indicated the following City Council members in attendance:

Present: Barbari, Beckwith, Fitzgerald, Greco, Rada, Vlach, and Mayor Esposito
Absent: None

Also in attendance: City Administrator J. Ritz, Assistant to the City Administrator A. Raffel, and City Attorney R. Ramello.

III. PLEDGE OF ALLEGIANCE

Mayor Esposito led everyone in the Pledge of Allegiance.

IV. ADDITIONS OR DELETIONS TO THE AGENDA

None

V. APPROVAL OF MINUTES – CHANGES OR CORRECTIONS

1. Regular Meeting Minutes of March 12, 2024

Motion to approve the March 12, 2024, minutes of the Regular City Council and Committee of the Whole, as presented, was made by Alderwoman Fitzgerald and seconded by Alderman Barbari.

VI. PUBLIC PARTICIPATION

None

VII. ACTION ITEMS/CONSENT AGENDA

1. Payment of City Bills: March 26, 2024, In the Amount Of \$132,068.50
2. Treasurer’s Report: February 2024
3. Personnel & Payroll Report: February 2024
4. Ordinance No. 24–11: An Ordinance Decreasing The Number Of Class “E” Liquor Licenses By One (1), Pursuant To The Provisions Of Title XI (Business Regulations); Chapter 111 (Food And Beverages); Subchapter Alcoholic Liquor Control, Section 111.012 (Number Of Licenses In Each License Classification), Of The Code Of Ordinances Of The City Of Oakbrook Terrace, Illinois, As Amended (Staybridge Suites).
5. Resolution No. 24-06: A Resolution Reaffirming Support For A Community Free Of Racism, Hatred And Bigotry In All Forms By The City Of Oakbrook Terrace, Illinois.

Motion to approve the Action Items/Consent Agenda of March 26, 2024, Regular City Council and Committee of the Whole was made by Alderman Beckwith and seconded by Alderman Rada. Roll call vote was taken:

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None**

Motion passed.

VIII. ITEMS REMOVED FROM THE CONSENT AGENDA

None

IX. RECESS TO THE COMMITTEE OF THE WHOLE

Motion to recess to the Committee of the Whole portion of this meeting was made by Alderman Greco and seconded by Alderman Beckwith. An acclamation vote was taken:

**Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None**

Motion passed.

X. MAYOR ESPOSITO

1. Mayor Esposito thanked everyone who assisted and attended the 2024 Resident Easter Egg hunt.
2. Mayor Esposito extended his condolences to the Dragovich family in the passing of Daniel M. Dragovich. He stated that Mr. Dragovich was a long-time resident actively involved in the July 4th picnics and city events.

XI. COMMITTEE OF THE WHOLE CONSIDERATIONS

1. **Draft Ordinance Approving And Authorizing The Publication Of A Revised Official Zoning District Map For The City Of Oakbrook Terrace, Illinois:**

Mayor Esposito asked the City Council to review the draft ordinance and map regarding the revised official zoning district. He explained the areas that annexed within the city limits which needed to be added to the new district map.

No questions from the City Council.

Item moved to subsequent consent agenda.

XII. COUNCIL MEMBER COMMENTS

Alderman Rada thanked the City Council for passing the resolution regarding a community free of racism, hatred, and bigotry. He also stated that he noticed at the Resident Easter Egg Hunt event how diverse our community really is and asked if we could start using more inclusive names for our future events. Alderman Rada thanked all the staff for the beautiful event.

Alderman Beckwith thanked Assistant to the City Administrator Raffel and the staff for all the hard work on the Easter Egg Hunt and was pleased at how many residents attended. He also thanked Interim Finance Director Griffin and staff for their hard work on the FY 2024-2025 Budget. Alderman Beckwith then asked if discussions could resume regarding the speeding and traffic volume on MacArthur Drive and that this issue be placed back on the agenda for a future city council meeting. He also thanked Public Services for some of their preemptive maintenance around the city.

Alderman Greco asked if code enforcement should start addressing the number of feather signs that are starting to pop up, and to check on the advertising signs in the area on Summit Ave, and especially the television sign in the window at Arianna's so everyone is compliant.

Alderman Barbari thanked everyone who participated in the Resident Easter Egg Hunt.

Alderwoman Fitzgerald thanked Assistant to the City Administrator Raffel and staff for their effort and time with the Resident Easter Egg Hunt. She also thanked Alderman Greco for bringing up the issue of the feather and advertising signs and wanting to keep the city aesthetically pleasing.

XIII. CITY ATTORNEY RAMELLO

None

XIV. CITY CLERK SHADLEY

None

XV. CITY ADMINISTRATOR RITZ

City Administrator Ritz provided an update on the Safe Routes to School Grant and that we applied for the grant "Powering Safe Communities" through the Metropolitan Mayors Caucus. He informed City Council that we hosted the recent Oak Brook Terrace Chamber of Commerce event that was well attended, and that Community Development Director Headley, Alderman Rada, Alderman Beckwith, and Alderman Barbari all attended the meeting. City Administrator Ritz stated at our last council meeting that Alderman Beckwith discussed about hosting a community blood drive and that we were able to schedule the event for May 24, 2024, from 11:00 a.m. to 3:00 p.m. in the Council Chambers and if anyone was interested in donating blood to contact Assistant to the City Administrator Amy Raffel. He finished by letting everyone know that April is Autism Awareness Month.

XVI. RECONVENE THE CITY COUNCIL MEETING

Motion to reconvene the City Council meeting was made by Alderman Beckwith and seconded by Alderman Rada. An acclamation vote was taken:

Ayes: Barbari, Beckwith, Fitzgerald, Greco, Rada, and Vlach
Nays: None
Absent: None

Motion passed.

XVII. OLD BUSINESS

None

ADJOURN

Motion to adjourn was made by Alderman Rada and seconded by Alderwoman Fitzgerald at 7:17 p.m.

Acclamation vote was made with all Ayes.

Motion carried unanimously.

Respectfully submitted,

Amy Raffel, Recording Secretary

Attested:

Michael Shadley
City Clerk

Next Regular City Council meeting is April 9, 2024

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CITY OF OAKBROOK TERRACE
Bills Payable Summary Report for April 9, 2024

AGENDA ACTION

APR 09 2024

Corporate Fund (01)		
Check Run	\$	78,784.64
Manual Check	\$	74,695.57
Corporate Fund Total (01)	\$	153,480.21
Impact Donation Fund (02)		
Check Run	\$	-
Manual Check	\$	-
Impact Donation Fund Total (02)	\$	-
Water Fund (03)		
Check Run	\$	7,349.29
Manual Check	\$	-
Water Fund Total (03)	\$	7,349.29
SSA Debt Service Fund (04)		
Check Run	\$	-
Manual Check	\$	-
SSA Debt Service Fund Total (04)	\$	-
Motor Fuel Tax Fund (05)		
Check Run	\$	-
Manual Check	\$	-
Motor Fuel Tax Fund Total (05)	\$	-
2010 Debt Service Business District (08)		
Check Run	\$	-
Manual Check	\$	-
2010 Debt Service Business District (08)	\$	-
Capital Improvement Fund (09)		
Check Run	\$	-
Manual Check	\$	-
Capital Improvement Fund Total (09)	\$	-
2012 Debt Service Business District (12)		
Check Run	\$	-
Manual Check	\$	-
2012 Debt Service Business District (12)	\$	-
Total Bills Payable	\$	160,829.50

CITY OF OAKBROOK TERRACE
 MANUAL BILLS PAYABLE

April 9, 2023

<u>Account No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
01-11-5600-00	GFOA	Certificate of Achievement Award submission	112667	3/29/2024	\$ 920.00
01-01-5673-00	Storino, Ramello & Durkin	IDOT Litigation	112668	4/4/2024	4,487.00
01-01-5671-00		General Legal Services			39,021.31
01-01-5671-00		General Legal Services - 1S140 Myrtle - annexation			245.00
01-01-5674-00		Labor Relation Services - FOP Negotiations			149.50
01-01-5673-00		IDOT Litigation			14,747.00
01-01-5671-00		General Fund - Exec. Admin.			16,045.76
					\$ 74,695.57

\$ 75,615.57

Accounts Payable GL Distribution Report

User: JEsposito
 Printed: 4/4/2024 - 1:00 PM
 Batch: 00002.04.2024
 Fiscal Period: 12
 JE Date: 04/04/2024



CITY OF OAKBROOK TERRACE
 174275 BUTTERFIELD ROAD
 OAKBROOK TERRACE, IL 60181
 630-941-8100

Fund	DR Amount	CR Amount	Account Number	Description
01 CORPORATE FUND	0.00	78,784.64	01-00-1060-00	HARRIS CHECKING A/P 0129
	78,784.64	0.00	01-00-2010-00	ACCOUNTS PAYABLE
	78,784.64	78,784.64		
03 WATER FUND	0.00	7,349.29	03-00-1060-00	HARRIS A/P 0129
	7,349.29	0.00	03-00-2010-00	ACCOUNTS PAYABLE
	7,349.29	7,349.29		
Grand Total:	86,133.93	86,133.93		

Accounts Payable

Computer Check Proof List by Vendor

User: JEposito
 Printed: 04/04/2024 - 12:55PM
 Batch: 00002.04.2024



CITY OF OAKBROOK TERRACE
 174275 BUTTERFIELD ROAD
 OAKBROOK TERRACE, IL 60181
 630-941-8300

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: A.R.M	A.R.M. & Associates Inc				
1015-AM046	OBT Amnesty Program 3/4/24 - 5/4/24	14,414.00	04/09/2024	Check Sequence: 1 01-01-5600-00	ACH Enabled: False
	Check Total:	14,414.00			
Vendor: Ace Lomb	Lombard Ace Hardware				
256500	Chain saw	723.98	04/09/2024	Check Sequence: 2 01-04-5766-00	ACH Enabled: False
2565131	Return defective chain saw	-689.99	04/09/2024	01-04-5766-00	
2565131	Repurchase new chain saw	689.99	04/09/2024	01-04-5766-00	
512379/1	Sump pump	-296.99	04/09/2024	01-04-5770-00	
	Check Total:	426.99			
Vendor: Alex	Alexander Equipment Co				
205801	Chipper filters	51.72	04/09/2024	Check Sequence: 3 01-04-5660-00	ACH Enabled: False
205908	Chipper fuel filter	83.90	04/09/2024	01-04-5660-00	
	Check Total:	135.62			
Vendor: Amazon	Amazon Capital Services				
1WV4-T9T3-67P3	Magenta printer cartridge	126.89	04/09/2024	Check Sequence: 4 01-04-6120-00	ACH Enabled: False
1WV4-T9T3-67P3	Chipper rack/tool holder	63.78	04/09/2024	01-04-5660-00	
1WV4-T9T3-67P3	Work shirts - PW Dir.	31.43	04/09/2024	01-04-5715-00	
1WV4-T9T3-67P3	Label maker	59.99	04/09/2024	01-04-6190-00	
1WV4-T9T3-67P3	Yellow printer cartridge	126.89	04/09/2024	01-04-6120-00	
1WV4-T9T3-67P3	Label tape cartridge	18.89	04/09/2024	01-04-6120-00	
1WV4-T9T3-67P3	Cyan printer cartridge	126.89	04/09/2024	01-04-6120-00	
1WV4-T9T3-67P3	Work shirts - PW Dir.	38.49	04/09/2024	01-04-5715-00	
1WV4-T9T3-67P3	Work shirts - PW Dir.	32.54	04/09/2024	01-04-5715-00	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	625.79			
Vendor: cintas	Cintas Corporation			Check Sequence: 5	ACH Enabled: False
4187220451	City Hall Floor Mat Service	255.89	04/09/2024	01-04-5770-01	
4187220463	PD Floor Mat Service	88.20	04/09/2024	01-02-5770-01	
	Check Total:	344.09			
Vendor: ClarkHil	Clark Hill P.L.C.			Check Sequence: 6	ACH Enabled: False
1416513	General Legal Counsel through February 2024	2,799.50	04/09/2024	01-01-5674-00	
	Check Total:	2,799.50			
Vendor: Comcast3	Comcast			Check Sequence: 7	ACH Enabled: False
877120090031738	PD Digital Adapters - 3/28-4/27/2024	52.50	04/09/2024	01-02-5668-00	
	Check Total:	52.50			
Vendor: crystal	Crystal Maintenance Plus, Corp			Check Sequence: 8	ACH Enabled: False
31687	Police Dept Cleaning Services - March 2024	1,757.10	04/09/2024	01-02-5770-01	
31687	City Hall Dept Cleaning Services - March 2024	536.40	04/09/2024	01-04-5770-01	
	Check Total:	2,293.50			
Vendor: CTCorp	Current Technologies Corp			Check Sequence: 9	ACH Enabled: False
14295	Meraki MR Enterprise Cloud renewal for PS Gau	138.32	04/09/2024	01-11-5660-02	
14474	NCE Microsoft 365 APP renewal - Raffel/Cavaz	149.40	04/09/2024	01-11-5660-02	
733898	Remote & On-site IT support	1,545.00	04/09/2024	01-01-5600-00	
	Check Total:	1,832.72			
Vendor: DuP-Atoy	Old National Bank			Check Sequence: 10	ACH Enabled: False
	Detective case: OTP23013379	33.40	04/09/2024	01-02-5600-00	
	Check Total:	33.40			
Vendor: duprec	DuPage County Recorder			Check Sequence: 11	ACH Enabled: False
40551509	17W161 Leahy recording lien - R2024-011291	57.00	04/09/2024	01-03-5700-00	
40553321	Ord. No. 24-10 recording fee - R2024-015662	57.00	04/09/2024	01-11-5600-00	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	114.00			
Vendor: Elm auto	Elmhurst Auto Parts			Check Sequence: 12	ACH Enabled: False
27665	Fuel filters/chipper	64.34	04/09/2024	01-04-5660-00	
	Check Total:	64.34			
Vendor: Elsner	Daninel Elsner			Check Sequence: 13	ACH Enabled: False
	Reimbursement for purchase of duty gloves - Pa	23.21	04/09/2024	01-02-5715-00	
	Check Total:	23.21			
Vendor: Everbrid	Everbridge, Inc.			Check Sequence: 14	ACH Enabled: False
M80633	Nixle 360 & Data Refresh 3/23/24 - 3/22/25	3,305.00	04/09/2024	01-00-1820-00	
M80633	Nixle 360 & Data Refresh 3/23/24 - 3/22/25	395.00	04/09/2024	01-11-5660-00	
	Check Total:	3,700.00			
Vendor: FIOTI	Law Offices of John L. Fiotti			Check Sequence: 15	ACH Enabled: False
OBT 3-24	City Prosecutions - March 2024	2,876.25	04/09/2024	01-01-5672-00	
OBT DUI 3-24	DUI Prosecutions - March 2024	3,022.50	04/09/2024	01-01-5672-00	
	Check Total:	5,898.75			
Vendor: FOP	Fraternal Order of Police			Check Sequence: 16	ACH Enabled: False
1120	Employee contributions for the month of March	847.44	04/09/2024	01-00-2145-00	
	Check Total:	847.44			
Vendor: GHR	MGT of America Consulting			Check Sequence: 17	ACH Enabled: False
MGT35505	Interim FD - wks. ending 3/2, 3/9, 3/16, & 3/24/	15,176.00	04/09/2024	01-11-5600-00	
	Check Total:	15,176.00			
Vendor: Gonzini	Robert J. Gonzini			Check Sequence: 18	ACH Enabled: False
	Elec. & Bldg. Inspection Svcs. - 3/21 - 4/2/2024	653.95	04/09/2024	01-03-5600-00	
	Check Total:	653.95			
Vendor: hdsupply	Core & Main LP			Check Sequence: 19	ACH Enabled: False
U521827	Water meter	264.54	04/09/2024	03-12-6152-00	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total: 264.54					
Vendor: hmsdale	Flagg Creek Water Reclamation District				ACH Enabled: False
008408-000	WMF Sewer - 1/29-2/29/2024	18.30	04/09/2024	Check Sequence: 20 03-12-5758-00	
111731-000	PSB Sewer - 1/29-2/29/2024	34.05	04/09/2024	01-04-5758-00	
Check Total: 52.35					
Vendor: homedep2	Dept. 32 - 2014816825 Home Depot Credit Services				ACH Enabled: False
1620432	Late payment fee	40.00	04/09/2024	Check Sequence: 21 01-01-6130-00	
17149	Sign paint and sign updates	187.25	04/09/2024	01-04-6133-00	
2520182	Concrete patch	65.24	04/09/2024	03-12-6190-00	
3622028	Shelf brackets and tapcons	100.42	04/09/2024	01-04-6190-00	
4613499	Rakes, shovels, etc.	287.63	04/09/2024	01-04-6190-00	
5011049	Painting supplies	196.59	04/09/2024	01-04-6190-00	
5623835	Shelving and totes	456.82	04/09/2024	03-12-6190-00	
6016511	Paint and drill bits	208.69	04/09/2024	01-04-6190-00	
624579	Common boards for mailboxes	42.48	04/09/2024	01-04-6133-00	
6521116	Sandpaper belts	42.35	04/09/2024	01-04-6190-00	
8017438	Painting supplies	18.93	04/09/2024	01-04-6133-00	
9624769	Table saw	549.00	04/09/2024	01-04-6190-00	
	Paint and sandpaper	58.80	04/09/2024	01-04-6190-00	
Check Total: 2,254.20					
Vendor: IPRF	Illinois Public Risk Fund				ACH Enabled: False
1307	'23 Workers Comp. Audit - Water 1/1/2023-1/1/2	6,504.96	04/09/2024	Check Sequence: 22 03-12-5631-00	
1307	'23 Workers Comp. Audit - General 1/1/2023-1/1	13,207.04	04/09/2024	01-11-5631-00	
Check Total: 19,712.00					
Vendor: library	Villa Park Public Library				ACH Enabled: False
	13 Cards issued for 8 residences in February 202	2,230.06	04/09/2024	Check Sequence: 23 01-01-5785-00	
Check Total: 2,230.06					
Vendor: MECO	MECO Consulting Group LLC				ACH Enabled: False
1595	FY24 Communication Consulting Services - Ma	2,240.00	04/09/2024	Check Sequence: 24 01-01-5668-00	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,240.00			
Vendor: MinoltaC	Konica Minolta Business Soluti			Check Sequence: 25	ACH Enabled: False
9009828173	PD Copier Maint. - 2/5-3/4/2024	83.24	04/09/2024	01-02-5660-00	
9009852903	Water Copier Maintenance - 2/26-3/25/2024	1.43	04/09/2024	03-12-5660-00	
9009852903	Streets Copier Maintenance - 2/26-3/25/2024	3.29	04/09/2024	01-04-5660-00	
	Check Total:	87.96			
Vendor: Minute	Minuteman Press			Check Sequence: 26	ACH Enabled: False
125252	OBT PD Tent & Backdrop for special events	1,171.62	04/09/2024	01-02-5780-00	
125323	July 4th 2024 sponsorship packages, letters, envr	1,759.62	04/09/2024	01-01-5781-00	
125328	Postage for July 4th 2024 mailings	557.70	04/09/2024	01-01-5781-00	
125337	Easter Event 2024 foamcore signs	341.20	04/09/2024	01-01-5780-00	
	Check Total:	3,830.14			
Vendor: myers	Myers Tire Supply			Check Sequence: 27	ACH Enabled: False
41202859	Wheel weights	28.33	04/09/2024	01-04-5663-00	
41202905	Wheel weights/balances	130.29	04/09/2024	01-04-5663-00	
	Check Total:	158.62			
Vendor: oherron	Ray O'Herron Co. Inc.			Check Sequence: 28	ACH Enabled: False
2330394	1 Pink Badge - Patrol	156.43	04/09/2024	01-02-5715-00	
2330523	1 Shirt, 2 shields, embroidery charges - Patrol	121.49	04/09/2024	01-02-5715-00	
2332786	2 Shirts - Patrol	95.67	04/09/2024	01-02-5715-00	
	Check Total:	373.59			
Vendor: Packey	Packey Webb Ford			Check Sequence: 29	ACH Enabled: False
C55350	Squad #1 Repair	1,949.90	04/09/2024	01-02-5663-00	
	Check Total:	1,949.90			
Vendor: Runco	Runco Office Supplies and Equipment Company			Check Sequence: 30	ACH Enabled: False
935120-0	Supplies for budget books	279.88	04/09/2024	01-11-6120-00	
	Check Total:	279.88			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: specT 46968	Special T Unlimited City Council jackets order	181.00	04/09/2024	Check Sequence: 31 01-01-6130-00	ACH Enabled: False
	Check Total:	181.00			
Vendor: stateil	State of Illinois Police LiveScan/Liquor fingerprinting - replenish accou	500.00	04/09/2024	Check Sequence: 32 01-02-5705-00	ACH Enabled: False
	Check Total:	500.00			
Vendor: Suburb 223746	Suburban Laboratories, Inc. Coliform & Bacteria Sampling	38.00	04/09/2024	Check Sequence: 33 03-12-5600-00	ACH Enabled: False
	Check Total:	38.00			
Vendor: VPChev 142966	Castle Chevrolet PD Silverado repair	199.95	04/09/2024	Check Sequence: 34 01-02-5663-00	ACH Enabled: False
	Check Total:	199.95			
Vendor: VPElect 260983-00	Villa Park Electrical Supply CH LED drivers	412.50	04/09/2024	Check Sequence: 35 01-04-5770-00	ACH Enabled: False
	Check Total:	412.50			
Vendor: westmech S235371	Westside Mechanical, Inc. PD RTU #2 Inducer motor replacement	1,683.44	04/09/2024	Check Sequence: 36 01-02-5770-00	ACH Enabled: False
	Check Total:	1,683.44			
Vendor: Westshel 63943	Westmont Shell Squad #1 tow fee - MP20023	250.00	04/09/2024	Check Sequence: 37 01-02-5663-00	ACH Enabled: False
	Check Total:	250.00			
	Total for Check Run:	86,133.93			
	Total of Number of Checks:	37			

ORDINANCE NO. 24 - 12

APR 09 2024

**AN ORDINANCE APPROVING AND AUTHORIZING THE PUBLICATION OF A
REVISED OFFICIAL ZONING DISTRICT MAP FOR THE
CITY OF OAKBROOK TERRACE, ILLINOIS**

WHEREAS, the City of Oakbrook Terrace (the “City”) is a home-rule unit of local government under Article VII, Section 6 of the 1970 Illinois Constitution and, except as limited by such Section, it may exercise any power and perform any function pertaining to its government and affairs;

WHEREAS, pursuant to Division 13 of the Illinois Municipal Code (65 Illinois Compiled Statutes 5/11-13-1, *et seq.*), and pursuant to the applicable provisions of Title XV, Chapter 156 entitled “Zoning” of the Code of Oakbrook Terrace, Illinois, the City Council of the City has heretofore adopted the Zoning District Map of the City of Oakbrook Terrace, Illinois, delineating the location and boundaries of the districts established by Chapter 156;

WHEREAS, pursuant Section 11-13-19 of the Illinois Municipal Code (65 ILCS 5/11-13-19), the corporate authorities of the City are required to cause to be published the official Zoning District Map no later than March 31st each year showing the existing zoning uses, divisions, restrictions, regulations and classifications of the City for the previous calendar year; and

WHEREAS, the Zoning District Map attached hereto as Exhibit “A” and made a part hereof, is the official Zoning District Map of the City, inclusive of changes from the preceding calendar year, showing the existing zoning uses, divisions, restrictions, regulations and classifications of the City for the preceding calendar year;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Oakbrook Terrace, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

Section 2: The corporate authorities of the City of Oakbrook Terrace hereby adopt the Zoning District Map attached hereto as Exhibit “A” and made a part hereof, as the official Zoning District Map of the City which shall be on file in the office of the Zoning Administrator. Copies of the official Zoning District Map of the City shall be available to the public for reference at all times during which City Hall is open and may be certified on request.

Section 3: The City Clerk is hereby authorized and directed to publish the Zoning District Map in pamphlet form in accordance with the requirements of Section 11-13-19 of the Illinois Municipal Code (65 ILCS 5/11-13-19).

Section 4: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 5: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED this 9th day of April 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 9th day of April 2024.

Paul Esposito, Mayor of the City of
Oakbrook Terrace, DuPage County, Illinois

ATTESTED and filed in my office,
this 9th day of April 2024.

Michael Shadley, Clerk of the City of
Oakbrook Terrace, DuPage County, Illinois



ZONING MAP - CITY OF OAKBROOK TERRACE, IL

PREPARED BY: JOSEPH H. ABEL & ASSOC
GARY R. WEBER ASSOC.

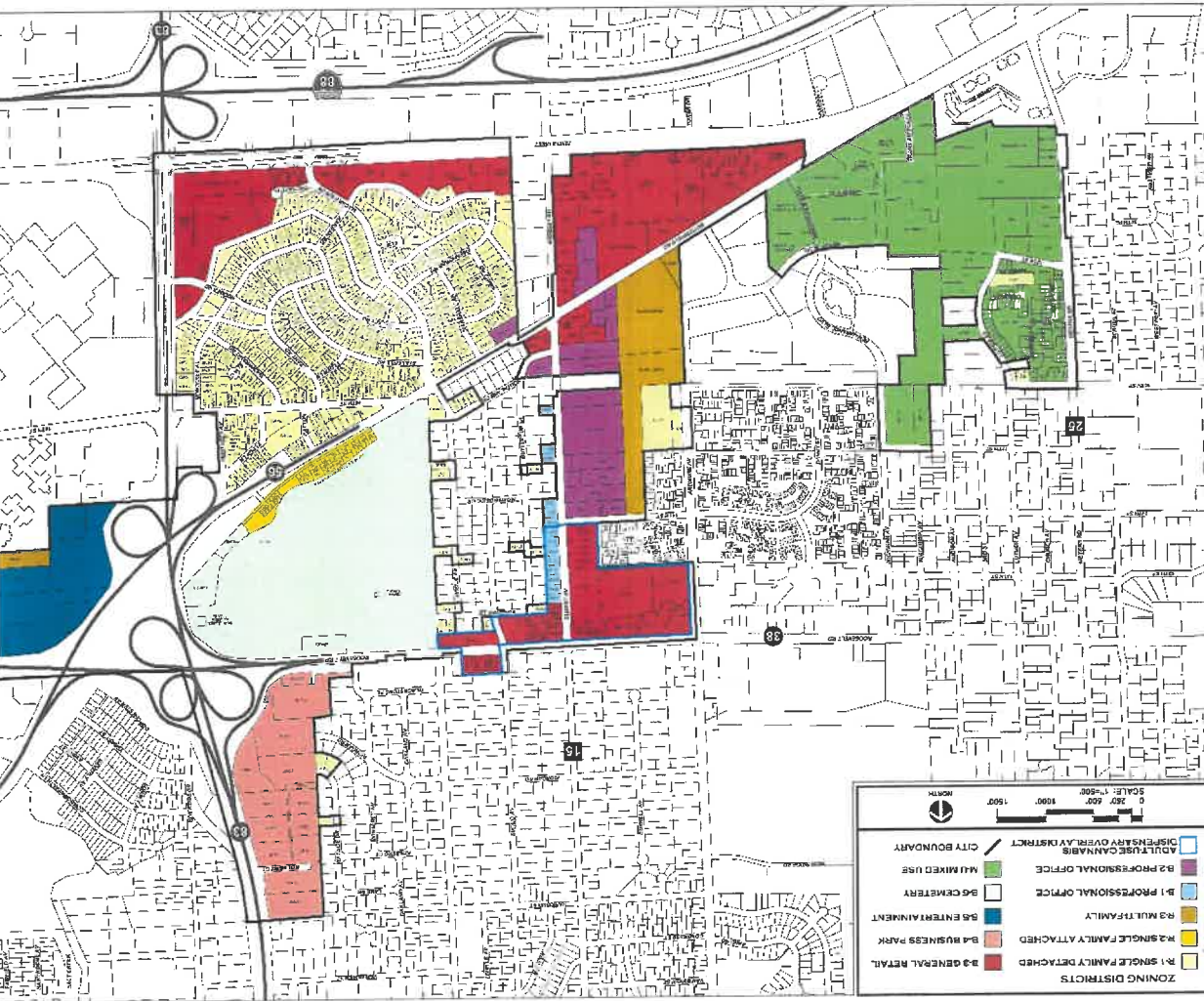
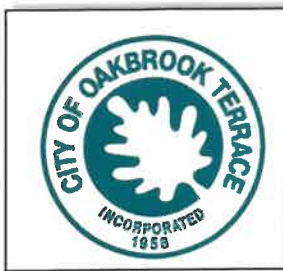


EXHIBIT "A"
OFFICIAL ZONING DISTRICT MAP OF THE
CITY OF OAKBROOK TERRACE, ILLINOIS



Department Memo

Date: April 5, 2024

To: Mayor Paul Esposito
City Council
Casey Calvello, Chief of Police
Melissa Headley, Director of Community Development
Craig Ward, Director of Public Services
Amy Raffel, Assistant to City Administrator

From: Jim Ritz, City Administrator
Susan Griffin, Interim Director of Finance

RE: FY2025 BUDGET MEETING #2 Notes/Responses

On March 20, 2024, the City held its second budget meeting to discuss the FY25 Proposed Budget. At that meeting the below items were discussed requiring a response from the staff.

- Staff was requested to provide some information regarding the Library cards. Subsequent to this meeting, Alderwoman Fitzgerald noted that she spoke with the Library Director and will present a brief report on this matter at the April 9th Council meeting. Interim Director of Finance was advised that the current fees are \$46 for renters and \$57 for homeowners. Effective May 1st the rates are revised to \$47 and \$60, respectively.
- At the March 13th budget meeting Public Services Craig Ward remarked that he has been unable to fill the part-time maintenance position for Public Works and suggested that a full-time person would better fit the departmental staffing needs and would be easier to recruit. The Council recommended that this position be reflected as full-time (with benefits) in the proposed budget. The current proposed budget includes this modification.
- Public Services Director Ward provided information regarding a cover for the road salt storage; noting that the cost was significantly more than his original estimate

and therefore, was not reflected in the FY25 proposed Capital Improvement Fund. The Council recommended that this be budgeted in the amount of \$100,000. Using a straight-line depreciation method for 20 years (expected useful life) the depreciation cost is \$5,000 per year or 65 tons of salt per year at \$77.39 per ton. The City is committed to taking delivery of 400 tons of salt annually. The more significant issue is the potential environmental damage and possible EPA fine from not covering the road salt.

- After, reviewing the proposal from BS&A for a replacement ERP system Interim Finance Director Griffin stated that the Capital Improvement Fund proposed budget included \$110,000 for a replacement system and required hardware (such as receipt printers, scanners, dual monitors for staff). The Council recommended increasing this amount to \$125,000. This has been revised in the current proposed budget.
- The Council requested that the staff review the proposed budget for adequate funding of regular monthly PC/ZBA meetings. CD Director Headley advised that the CD and ED budgets were prepared with adequate amounts to cover the costs of monthly meetings and printing and implementation of recommendations of the revised Comprehensive Plan.
- Police Chief Cavello reviewed the Police department budget proposal and noted that the department is expected to be down 3 patrol officers due to non-work comp injuries and a vacant position. Council members inquired about the adequacy of the staffing to cover the shifts. The Council recommended increasing the authorized staffing by one (1) patrol officer position. This has been addressed in the current proposed budget.
- It was noted that the current retail water rate hasn't been modified since 2015 with the City absorbing annual wholesale rate increases passed by the DuPage Water Commission. The Council requested that the Finance and Public Services Director present in the future a recommendation to changes in the retail water rate.
- Upon discussion regarding interest earnings Council Alderman Beckwith suggested that the Finance Director consider opening an account with the IL Fund (State Treasurer). This will be pursued after the FY25 Budget is adopted.

The Proposed FY25 Budget Document was posted on the Village's website April 4th and a hard copy of the document is being distributed to the Council and Department Heads on Friday, April 5th along with the Regular Agenda Meeting Packet.

