

# CITY OF OAKBROOK TERRACE

(630) 941-8300  
FAX (630) 941-8808

## Police Commission

17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, ILLINOIS 60181

obtpolicecommission@oakbrookterrace.net

## Minutes Regular Meeting December 11, 2025

Chairman Shanahan called the meeting to order at 7:00 p.m. Members present: Chairman Shanahan, Commissioner Brown, Commissioner Tomaselli; and interim secretary Debbie Shanahan. Also present: Mayor Esposito, Chief Calvello and Deputy Chief Clark.

**Public Comment - None**

**Additions or Deletions to Agenda** – Commissioner Brown asked for Rules & Regulations to be added

### Approval of Minutes – Changes or Corrections

Motion to approve the minutes of the regular meeting minutes of November 13, 2025, and the special meeting minutes of November 22, 2025 made by Commissioner Brown, seconded by Commissioner Tomaselli. All in favor.

### Correspondence

#### Emails:

- \* Sent two (2) conditional letters of employment 11/14/25 – Patrick Gary, Jr. and Alicja Golec
- \* Sent one (1) letter of removal 11/14/25 – Austin Weinstock
- \* Sent two (2) requests for psychological & medical exams 11/14/25 – Patrick Gary, Jr & Alicja Golec
- \* Austin Weinstock 11/14/25 – requesting reconsideration of removal, forwarded to commissioners
- \* Chief Calvello 11/17/25 to all commissioners, Deputy Chief Clark, Mayor & City Manager – expressing concern regarding suitability of an applicant, included confidential preliminary background information.
- \* City Administrator Walker 11/17/25 – advising board to stop using the city issued obtpolicecommission@oakbrookterrace.net email, to use individual email addresses assigned by the city, and advising email address will be shutting down as of December 12, 2025.
- \* Response to Chief Calvello 11/18/25 copying all included in original email – asking again that no preliminary background information gathered by Detective Sergeant Bryant on applicants be shared outside the police commission.
- \* Response to City Administrator Walker 11/18/25 – advising of the need to continue using the city issued professional email address that has been established with vendors who communicate confidential information through that email and the complexity of changing email addresses with some of these vendors.
- \* City Administrator Walker 11/18/25 – email account established for secretary
- \* First Responders Wellness Center 11/20/25 – past due invoice from February 25
- \* Sent to Jodie Esposito 11/20/25 – agenda for special meeting 11/22/25

- \* Sent to Chief, Deputy Chief, Mayor, City Administrator, Commissioners 11/21/25 – update status on entry level and lateral applicants
- \* Sent to Attorney John Kelly 11/21/25 – requesting clarification of state statute regarding confidential information, shared attorney's response with Chief, Deputy Chief, Mayor, City Administrator.
- \* Sent to lateral candidates 11/21/25 – request for scheduled dates of polygraph examination, response received from both, both have scheduled their appointments: 11/24/25 & 11/25/25
- \* C.O.P.S. Testing 11/24/25 – report two (2) applications sold, one (1) turned in. Scheduled pick up of application on 12/9/25 for review at 12/11/25 regular meeting.
- \* Sent to C.O.P.S. Testing, First Responders Wellness, Trotsky Polygraph and CLS Background Investigations 11/24/25 – requesting they update the email address on file for the police commission.
- \* Sent to First Responders Wellness 11/24/25 – requesting applicants name for February invoice
- \* Sent to lateral applicants Gutierrez & Ingram 11/25/25 – new email address update
- \* Trotsky Polygraph 11/25/25 – two polygraph evaluation reports, forwarded to commissioners 11/30
- \* Trotsky Polygraph 12/1/25 - invoice for six polygraph evaluations
- \* To Advocate Health 12/1/25 – response to phone call requesting information to process \$519.00 payment received
- \* Chief Calvello 12/1 & 12/2/25 – requesting update on polygraph results and requesting all lateral candidate applications be forwarded to him
- \* COPS Testing 12/2/25 – verbal results two psychological examinations, forwarded to commissioners 12/3/25
- \* City Administrator Walker 12/2/25 – updated budget numbers as of 11/30/25
- \* To commissioners 12/3/25 – draft minutes of 11/13/25 meeting
- \* To commissioners, chief, deputy chief 12/4/25 – lateral applicant application
- \* Chief Calvello 12/4/25 – requesting information on polygraph evaluations, responded 12/4/25
- \* To commissioners 12/4/25 – draft minutes of 11/22/25 special meeting
- \* To Jodie Esposito 12/4/25 – approved minutes of 10/23/25 meeting for website posting
- \* Advocate Health Care 12/11/25 – medical exam report entry level applicant Golec
- \* Endeavor Health 12/11/25 – pricing information for conducting pre-employment medical examinations. Could potentially give a second option for medical exams, may even cut down wait time for appointments.

#### **EMAILS TO CHAIRMAN SHANAHAN:**

- \* Email from applicant Patrick Gary 11/18/25 – prior law enforcement timeline
- \* Email from applicant Patrick Gary 12/4/25 – confirming phone conversation of 12/3/25 requesting delay in scheduling physical exam.
- \* Email forwarded by Justina Morales (police department employee) from Detective Lopez of Carol Stream Police department 12/5 – requesting information on applicant Joseph Dalo on our entry level list. Responded via email, which was rejected by their server, followed up with a phone call.
- \* Email from Chief Calvello 12/8/25 – requesting all confidential information, background materials, and relevant documents pertaining to the hiring process of the current police officer applicant be released to the Chief.
- \* Email from state association attorney John Kelly 12/11/25 – synopsis of phone conversation with Commissioner Brown.

Chairman Shanahan asked if commissioners had any correspondence. None

#### **Mail:**

- \* Sent two (2) conditional letters of employment 11/14/25 – Patrick Gary, Jr. and Alicja Golec
- \* Sent one (1) letter of removal 11/14/25 – Austin Weinstock



\* Advocate Health Care 12/2/25 – check for city’s double payment of July statement \$2078.00

### **Bills Presented**

1. C.O.P.S. Testing, Invoice #1733, dated 8/13/2025 \$2,040.00 (Code 5775 testing)  
68 Written entrance exams on 8/9/25
2. First Responders Wellness Center #24558, dated 2/25/25 \$610.00 (Code 5775 testing)  
Psychological exam on 2/24 for Angelo Marasco
3. Trotsky Investigative Polygraph, Inc. #25-05, dated 11/28/2025 \$1,260.00 (Code 5775 testing)  
Polygraphs for six (6): entry level Hallin, Sparks, Gary, Golen; and laterals Ingram, Gutierrez
4. COPS Testing Invoice #2098 dated 12/9/25 \$1,000.00 (Code 5775 testing)  
2 Psychological exams – Gary & Golec
5. Ottosen DiNolfo Invoice #18546 dated 11/30/25 \$75.00 (Code 5600 legal)  
Telephone call regarding background check

TOTAL \$4,985

Commissioner Brown motioned to approve bills as presented in the amount of \$4,985.00, seconded by commissioner Tomaselli. Ayes: Brown, Shanahan, Tomaselli. Motion carried.

### **Old Business**

#### **New Entry Level Applicant Testing**

Chairman Shanahan reported applicant #1 completed the psychological exam on December 2<sup>nd</sup>. Received a phone call requesting rescheduling of their medical exam, there was a conflict with a doctor’s appointment for their child that they had waited six months for. Appointment has not been rescheduled.

Chairman Shanahan made a motion due to newly discovered information regarding this candidate, they have a follow up administrative review with our police department before proceeding with rescheduling their medical exam. No second. Commissioner Brown suggested moving to executive session to finish conversation after receiving information from state association attorney John Kelly. Chairman Shanahan suggested that the information was already discussed in the executive session held on November 22, 2025 if the board felt that it warranted further review there was enough direction from the attorney to look into this applicant deeper before the board proceeds. Chairman Shanahan suggested that if the board were to give this applicant back to Detective Sergeant for a follow up thorough review, it would give the board more information to make a decision as to moving forward or removing applicant from list.

Commissioner Brown motioned to remove applicant Patrick Gary, Jr. for cause, seconded by commissioner Tomaselli. Roll call vote: Ayes – Commissioner Brown, Commissioner Tomaselli. Nays – Chairman Shanahan. Motion carried.

Chairman Shanahan reported applicant #2 has completed the psychological exam and the medical exam and received a “pass” on both. Chairman Shanahan asked if commissioners have reviewed these two reports. Commissioners stated they had reviewed the reports. Since the medical report was received today, paused to review documents. Commissioner Tomaselli expressed concern that applicant’s previous employment was short term and left for medical reasons. Chairman Shanahan asked that the commissioners refer to the reports because that concern was addressed in one of the reports.

Commissioner Brown motioned to send applicant Alicja Golec back to police department for a deeper administrative review to address the concerns, seconded by Commissioner Tomaselli. Chairman Shanahan asked Chief if the police department was okay with interviewing applicant to address the concerns. Chief Calvello responded yes. Roll call vote: Ayes – Commissioner Brown, Commissioner Tomaselli, Chairman Shanahan. Motion carried.



Chairman Shanahan asked if the board wanted to proceed with entry level applicants #3 and #4 or move to discuss lateral applicants and come back to entry level applicants. Commissioner Brown expressed concern over backgrounds completed on entry level applicants that were further down the list and have indicated previous law enforcement experience. Commissioner Brown suggested they be removed. Chairman Shanahan stated that it was not necessary to skip applicants #3 or #4 at this time due to applicants with previous experience may also have to attend the academy. Chairman Shanahan suggested moving on to discussing laterals since it is a high priority of the police department and come back to entry level.

### **Lateral Applicant Testing**

Chairman Shanahan reported applicant #2 completed polygraph on November 25<sup>th</sup>, and asked if both commissioners reviewed the polygraph report? Chairman Shanahan stated the next step is to approve moving applicant forward in the hiring process and sending a conditional offer of employment or removing applicant from eligibility register. Any questions or concerns on applicant 2? Any discussion? Commissioner Brown stated he was okay with advancing both lateral applicants through the hiring process. Chairman Shanahan stated he had a concern with applicant #3 and would like to discuss each applicant separately.

Commissioner Brown made a motion to approve sending a conditional offer of employment, subject to passing the medical examinations as required to LaToya Ingram. Roll call vote: Ayes: Commissioner Brown, Commissioner Tomaselli, Chairman Shanahan. Motion carried.

Commissioner Brown made a motion to approve sending applicant LaToya Ingram to psychological and medical exams, seconded by Commissioner Tomaselli. Roll call vote: Ayes: Commissioner Brown, Commissioner Tomaselli, Chairman Shanahan. Motion carried.

Chairman Shanahan reported applicant #3 completed polygraph on November 24<sup>th</sup>. Chairman Shanahan asked if commissioners reviewed the polygraph report. Both commissioners stated they have reviewed the results. Chairman Shanahan stated his motion would be to remove this applicant for cause, based on the results of the polygraph. Chairman Shanahan stated in his 32 years on the board never has an applicant been hired who failed a polygraph. Commissioner Brown stated he reads the polygraph report differently.

Commissioner Brown motioned to send applicant Alfonso Gutierrez back to police department for a deeper administrative review to address the concerns, seconded by Commissioner Tomaselli. Roll call vote. Ayes - Commissioner Brown, Commissioner Tomaselli, Chairman Shanahan. Motion carried.

Chairman Shanahan reported there have been four lateral applications purchased, and one completed application has been returned. An oral interview for this applicant is scheduled for Tuesday, December 16, 2025, at 3:00 p.m. The secretary has reserved the city council chambers. Chairman Shanahan asked if applications are returned between now and December 16<sup>th</sup>, does the board want those applicants included in the oral interview scheduled for December 16. All in favor of including any qualified lateral applicants in the oral interview.

Currently there are no applicants ready to be sworn in; there is one lateral applicant proceeding in the hiring process, two applicants paused for further review, and one lateral applicant oral interview scheduled. At this time there are four vacancies remaining to be filled.

Oral interview passing score is 70%. Chairman Shanahan asked Chief Calvello if the lateral candidate passes the oral interview, and his information is passed to Detective Sergeant Bryant by the December 17<sup>th</sup>, could he complete his background before the end of the year. Chief Calvello stated Detective Sergeant Bryant was very busy but thought that it could be done by December 31<sup>st</sup>.



### **Entry Level**

Chairman Shanahan asked how the board wants to proceed with entry level applicant #3, he has passed his polygraph, next step would be sending a conditional offer of employment subject to passing the required medical exams. Commissioner Brown asked Chief Calvello how the department is on staffing, Chief Calvello responded they are fine at 21. Commissioner Brown asked that entry level testing be added to the December 16, 2025 agenda, Chairman Shanahan asked that lateral testing also be added. This gives the board a chance to accept any additional lateral applications that may be received.

### **Budget**

Interim secretary Debbie passed out two reports. Current expenses with bills approved at tonight's meeting are \$51,665.88 not included in that total is the FICA expense. Second report showed proposed budget expenses for next fiscal year 2026/2027. Comparisons were made with the October 28, 2025 amended budget totals vs proposed 2026/2027 budget. Estimates included an extra meeting per month due to the new rolling lateral list requiring oral interviews be held as applications come in. Also included was an estimate for ten (10) applicants proceeding through the hiring process with background investigations, polygraphs, psychological and medical exams, and training for commissioners to achieve certification. Total proposed budget for 2026/2027 is \$54,514.00. Interim secretary asked for input from the board if any numbers needed to be adjusted. Commissioner Brown stated the proposed budget looks good. No changes made. Per City Administrators request, discussion was held on projected expenses for the remainder of the fiscal year 2025/2026. Based on year-to-date expenditures, it was determined to estimate \$20,000 additional expenses through April 30, 2026.

Commissioner Brown motioned to approve the proposed budget as presented, seconded by Commissioner Tomaselli. Roll call vote. Ayes – Commissioner Brown, Commissioner Tomaselli, Chairman Shanahan. Motion carried.

### **Meeting Dates for 2026**

Chairman Shanahan asked the commissioners if they had a chance to review the schedule handed out last month and if there were any changes to proposed meetings on the second Thursday of every month except for January as discussed last month. Commissioner Tomaselli cannot make the January 15<sup>th</sup> meeting, January meeting date changed to January 22<sup>nd</sup> 2026. Commissioner Tomaselli cannot make the April 9<sup>th</sup> meeting, April meeting date changed to April 7, 2026.

Chairman Shanahan motioned to approve the 2026 meeting dates as amended, seconded by Commissioner Brown. All in favor.

### **New Business**

#### **Rules & Regulations**

Secretary has made the correction to the missing words on page 12. Commissioner Brown asked if there was anything else that needed to be changed. Chairman Shanahan stated that he would like to see a requirement in the rules that requires commissioners to attend training seminars to achieve certification. The Rules & Regulations have been amended, approved, posted for 10 days, all that is needed to go to print is the signature page. Commissioner Brown was concerned that the omission, now corrected, was serious and that they should be reviewed. Chairman Shanahan stated that the commissioners have had the amended version since August for review before being voted on in October. Commissioner Brown stated not all members were aware of all the changes. Commissioner Brown stated he would like an attorney to look at them, he will contact attorney John Kelly. Rules & Regulations will be placed on December 16, 2025 agenda.

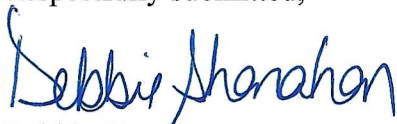
Chairman Shanahan made the following statement: I would like to take this opportunity to say how honored I have been to serve as a police commissioner for the past 32 and a half years. I have served under 4 Mayors and

worked with multiple Chief's. I have served as commissioner, secretary and chairman several times over the years. I am proud that my decisions and actions have been unbiased and unblemished. I have always followed the law with the utmost respect. But the time has come for me to step aside and let others serve our wonderful community. I will continue to serve the community through the Lions Club and the Historical Society as I have for many years. I also want to thank the secretary for her help for the last six months, I certainly couldn't have done this without her help and I think that goes for all of us. I will continue to serve until December 31<sup>st</sup> and I wish the commission the best of luck, happy holidays, Merry Christmas to everyone.

**Closed Executive Session - None**

Commissioner Brown motioned to adjourn at 7:47 p.m., seconded by Commissioner Tomaselli. All in favor.

Respectfully submitted,



Debbie Shanahan  
Interim Secretary